

MINUTES OF THE REGULAR MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
OCTOBER 19, 2016

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Roadruck at 7:30 p.m. on Wednesday, October 19, 2016, in the Career Center.

Pledge of Allegiance given by Autumn Mutko and Thad Shilling - Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Larry Acker, Mr. Frank Besancon, Dr. Janice Gallagher, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Kurt Steiner, Mr. Douglas Stuart, Mrs. Sue Williams, Mr. Doug Zook, and Dr. Gregory Roadruck in attendance.

Mr. Denning and Mrs. Grim were unable to attend.

APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS

A motion by Mr. Steiner was seconded by Dr. Gallagher to approve the October 19, 2016 agenda, corrections, additions, and deletions.

REGULAR AGENDA

GRANTS AND AGREEMENTS

Addition of 3. Approval of a Contract Continuation Agreement with The Village Network for Intervention Counseling Services from October 1, 2016 through September 30, 2017.

Roll call vote on the motion was as follows: Mr. Steiner, yes; Dr. Gallagher, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

Updates given from:

Judy Robinson, Superintendent, Green Local Schools
Jim Saxer, Superintendent, Dalton Local Schools
Nate Stutz, Principal, Dalton Local Schools

OUTSTANDING BUSINESS PARTNER

Riceland Cabinet Corporation

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STUDENT AND STAFF RECOGNITION

1. High School Staff Excellence Award
Dannielle Black, Intervention Specialist/Tutor Teacher
Crystal Douglass, Administrative Assistant for TRC
Kevin Wilson, AE Industry Coordinator
2. Dalton Student Recognition
Katie Kelly, Early Childhood Education & Care, Student of the Month
Autumn Mutko, Medical Assisting, Student of the Month
Thad Shilling, Powerline Technologies, Achievement Award
3. Smithville Student Recognition
Daylea Durham, Early Childhood Education & Care, Student of the Month
Colton Oldaker, Truck Mechanics, Student of the Month
Garrett Carraway, Truck Mechanics, Perseverance Award
Austin Robertson, Building and Grounds, Achievement Award
4. Ohio Connections Academy
Elizabeth Ramsier, Early Childhood Education & Care, Student of the Month
5. Adult Education Student Recognition
Lisa Wills, Dental Assisting, Exceptional Student of the Month

BOARD MINUTES

A motion by Mr. Stuart seconded by Mr. Besancon to approve the minutes from the September 21, 2016, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Stuart, Mr. Besancon, Mr. Acker, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Steiner, Mrs. Williams, Mr. Zook, and Dr. Roadruck – all say yes.

The motion was carried.

BOARD COMMITTEE REPORTS

Finance & Legislative Committee Reports

EXECUTIVE SESSION

A motion by Mrs. Lawson was seconded by Mr. Besancon to go into Executive Session at 8:02 p.m. for employment of personnel. Mr. Matt Brown was present. Aaron Miller, Keri Merickel, Sergeant James Powers and Petty Officer Flynn were present from 8:02 to 8:36 p.m.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Besancon, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

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EXECUTIVE SESSION – (Con’t)

President Roadruck called the Board back into Regular Session at 8:29 p.m.

SUPERINTENDENT’S REPORT

A motion by Dr. Gallagher was seconded by Mr. Steiner to approve the Superintendent’s Report as follows:

- A. Director’s Report
- B. Principal’s Report
- C. RAMTEC Update
- D. Permanent Improvement Levy
- E. School fee adjustment for credentialing fees – Superintendent gave update.
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Teacher In-service (counts as student contact day) and End of 1 st 9 weeks	10/21/16	F	WCSCC	
Advisory Board Meeting and RAMTEC Ribbon Cutting Ceremony	10/27/16	Th	RAMTEC	4:45 p.m. Social 5:30 p.m. Ceremony
WCSCC Board of Education Meeting	11/16/16	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Meeting

Voice call vote on the motion was as follows: Dr. Gallagher, Mr. Steiner, Mr. Acker, Mr. Besancon, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Stuart, Mrs. Williams, Mr. Zook, and Dr. Roadruck – all say yes.

The motion was carried.

TREASURER’S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mrs. Williams to approve the Treasurer’s Consent Agenda as follows:

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for September 2016

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TREASURER'S CONSENT AGENDA – (Con't)

2. Approval of the Financial Reports for September 2016
3. Approval of the October 2016 Five Year Forecast
4. Approval of the FY17 Amended Appropriations
5. Approval to accept the following donations:
 - a. 6 butcher block top work benches with locking drawers from LuK USA, Schaeffler Group for use in the Precision Machining program, valued at approximately \$1,800
 - b. 11 Wilton brand model 676 bench vises from LuK USA, Schaeffler Group for use in the Precision Machining program, valued at approximately \$450
 - c. Haas GT-20 lathe with Haas 300 bar feeder attachment from Bekaert-Contours for use in the Precision Machining program, valued at approximately \$40,000

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mrs. Williams, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Lawson was seconded by Mr. Besancon to approve the Superintendent's Consent Agenda:

A. Certified Employment

1. Resignation of Jennifer Rue, IT Media Instructor, from her Resident Educator Program Mentor contract due to still being in fourth year of the program, effective October 6, 2016
2. Rescind the 2016-2017 Adult Education contract approved on April 20, 2016 for Kevin Fields due to lack of enrollment
3. Approval of the updated Bargaining Unit members and Full-Time Certified Staff Seniority List effective October 19, 2016

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

4. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.
5. Amend the previously approved contract for the following Certified Personnel for Adult & Community Education for the 2016-2017 school year, per completion of required coursework/semester hours:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Hardman	Charles	Adult Education Certified	IV	14	\$33.17	10/19/16

6. Employment of the following for 2016-2017 school year supplemental positions per the negotiated agreement:

WCSCC RESIDENT EDUCATOR PROGRAM MENTORS		
3.0% (of Class 1, Step 1 Base)	Jennifer Majka	
EPEC CHAIR		
1.5%	Deb McDonald	
OTHERS		
Parking Lot Monitor	\$12/hour	Jeff Mehling
HSTW CTE Integration Co-Chair	1.0%	Beverly Squirrell
HSTW CTE Integration Co-Chair	1.0%	Jennifer Majka
HSTW CTE Performance Chair	2.0%	Angela Ramsay
HSTW District Performance Chair	2.0%	Ashley Repp

7. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Daniels-	Cheryl	Adult Education	II	0	\$17.27	10/19/16
McClish	Tammy	Adult Education	V	10	\$32.75	10/19/16
Middleton	Michael	Adult Education	II	0	\$17.27	10/03/16
Stephens	Samantha	Adult Education	II	0	\$17.27	10/10/16

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

Stephens	Samantha	Adult Education	IV	6	\$26.19	10/10/16
Pozworski	Amy	Adult Education	II	0	\$17.27	10/10/16

8. Employment of the following individual to substitute in area(s) indicated for the 2016-2017 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE
Nussbaum	Connie	Practical Nursing	IV	11	\$30.36	09/28/16

9. Employment of the following certified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Davis	Allan	HS Academic/Career Tech	10/20/16

B. Classified Employment

- Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 19, 2016
- Approval of the employment of the following persons as Classified Personnel, part time/as needed/per time sheets/per schedule for the 2016-2017 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Squirrell	Beverly	Van Driver	0	\$17.27	10/20/16

3. Employment of the following classified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Bauman	Natalie	Aide/Monitor	0	\$9.74	10/20/16
Bauman	Natalie	Food Service	2	\$10.34	10/20/16
Bauman	Natalie	AA	5	\$11.30	10/20/16
Dannemiller	Kristy	Food Service	2	\$10.34	10/20/16
Franklin	Susan	Aide/Monitor	0	\$9.74	10/20/16
Franklin	Susan	AA	5	\$11.30	10/20/16

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

C. Consultant Contracts (none)

D. Volunteers:

1. Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2016-2017 school year:

LAST	FIRST	BACKGROUND INFORMATION
Weber	Myron	Returning ABLE Volunteer; employed at Runion’s Furniture/student
Wolck	Barbara	Returning ABLE Volunteer; employed at Books in Stock

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Besancon, yes; Mr. Acker, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Dr. Gallagher was seconded by Mrs. Lawson to approve the following Grants and Agreements:

1. Approval of a membership to Ohio Technical Centers for 2016-2017 for a total of \$1,250
2. Approval to enter into an agreement with WQKT/WKVX for advertising during high school basketball game boardcasts (approximately 33 games) for a maximum total of \$1,452 to be paid from the Carl D. Perkins grant
3. Approval of a Contract Continuation Agreement with The Village Network for Intervention Counseling Services from October 1, 2016 through September 30, 2017.

Roll call vote on the motion was as follows: Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

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RESOLUTIONS

1. **RESOLUTION #16-16 REGARDING THE PURCHASE OF ELECTRIC SERVICE**

A motion by Mrs. Lawson was seconded by Mr. Noble to approve Resolution #16-16 regarding the purchase of electric service

AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS FOR THE BILLING PERIOD COMMENCING WITH THE JUNE 2017 BILLING CYCLE AND TERMINATING NO LATER THAN THE MAY 2020 BILLING CYCLE.

WHEREAS, the School District is a member of the Stark County Schools Council of Governments (the "Council"), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive retail electric service commencing with the June 2017 billing cycle and terminating no later than the close of the May 2020 billing cycle, with bids to be submitted for one, two and three year periods (the "RFP"); and

WHEREAS, the RFP seeks a single, fixed-price for all energy charges, excluding capacity charges which shall be passed-through directly to the School District; and

WHEREAS, the Council will send or has sent notices to bid on the School District's electric load to all competitive retail electric service providers licensed to sell power in the state of Ohio and registered with the applicable electric distribution utility; and

WHEREAS, the Council will select the lowest responsible bid submitted in response to the attached RFP, contemplated to be on or before November 1, 2016; and

WHEREAS, this School District may review the lowest responsible bid and corresponding term and elect anytime up to 5:00 p.m. on November 3, 2016, unless extended to a later date as may be allowed under the RFP, to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest responsible bid and corresponding term when the RFP is concluded and determine whether the lowest responsible bid provides for competitive retail electric

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RESOLUTION #16-16 – (Con't)

service for all of the School District's electric load that is the result of a public and competitive RFP;

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Noble, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Steiner, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

2. **RESOLUTION #16-17 REGARDING EFINANCEPLUS THROUGH SUNGARD**

A motion by Mr. Stuart was seconded by Mr. Keener to approve Resolution #16-17 regarding eFinancePlus through SunGard

NOW BE IT RESOLVED THAT THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION DOES HEREBY AGREE TO PARTICIPATE IN THE TRI-COUNTY COMPUTER SERVICES ASSOCIATION (TCCSA) SERVICES USING THE HOSTED EFINANCEPLUS APPLICATION FROM SUNGARD- K12. WE AGREE TO COMPLY WITH THE TERMS OF THE END USER LICENSE AGREEMENT (EULA) FROM SUNGARD-K12 AND ASSOCIATED LICENSING TERMS OF THE MANAGEMENT COUNCIL OF THE OHIO EDUCATION COMPUTER NETWORK (MCOECN) AGREEMENT WITH SUNGARD-K12. THIS PARTICIPATION AGREEMENT RESOLUTION OBSERVES THE TIMELINE ESTABLISHED WITHIN ROUND 2 OF THE STATE PROJECT.

Roll call vote on the motion was as follows: Mr. Stuart, yes; Mr. Keener, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Steiner, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

DOCUMENTS AND MATERIALS

A motion by Mrs. Lawson was seconded by Mrs. Williams to approve the following documents and materials:

1. Approval of the following overnight field trip request:
 - a. Approximately 25 students, 2 advisors, and 0 parents to attend Skills USA
Fall Leadership Conference

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DOCUMENTS AND MATERIALS – (Con't)

Hyatt Regency Greater Columbus Convention Center – Columbus, OH
November 3-4, 2016

2. Approval of the High School Practical Nursing Program Handbook

Voice call vote on the motion was as follows: Mrs. Lawson, Mrs. Williams, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mr. Keener, Mr. Noble, Mr. Steiner, Mr. Stuart, Mr. Zook and Dr. Roadruck – all say yes.

The motion was carried.

NEW BUSINESS

A. REVISED 2014-2017 ADMINISTRATIVE HANDBOOK

A motion by Mrs. Lawson was seconded by Mr. Steiner to approve the following revised 2014-2017 Administrative Handbook

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Steiner, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

B. PAYMENT OF COLLEGE FEES TO STARK STATE COLLEGE

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the following payment of college fees to Stark State College for College Credit Plus coursework for the following three Business Entrepreneurship seniors for up to \$2,000.00 each: Shiann Frye, colleen Schmale, and Kirsten Troyer

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Stuart, yes; Mr. Acker, yes; Mr. Besancon, yes; Dr. Gallagher, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Steiner, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

ITEMS OF DISCUSSION

A. Board discussion

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EXECUTIVE SESSION

A motion by Dr. Gallagher was seconded by Mr. Steiner to go into Executive Session at 9:05 p.m. for employment of personnel – no action

Roll call vote on the motion was as follows: Dr. Gallagher, yes; Mr. Steiner, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Dr. Roadruck, yes.

The motion was carried.

President Roadruck called the Board back into Regular Session at 9:39 p.m.

ADJOURNMENT

A motion by Mr. Stuart was seconded by Dr. Gallagher to adjourn the October Regular Board Meeting at 9:39 p.m.

Voice call vote on the motion was as follows: Mr. Stuart, Dr. Gallagher, Mr. Acker, Mr. Besancon, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Steiner, Mrs. Williams, Mr. Zook, and Dr. Roadruck – all say yes.

The motion was carried.

President

Treasurer