

**MINUTES OF THE REGULAR MEETING**  
**OF THE**  
**WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**AUGUST 19, 2015**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Steiner at 7:30 p.m. on Wednesday, August 19, 2015, in the Career Center.

Pledge of Allegiance given - Moment of Silence.

**ROLL CALL**

Roll Call showed members Mr. Larry Acker, Mr. Frank Besancon, Mr. Curt Denning, Dr. Janice Gallagher, Mrs. Janice Grim, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Mr. Doug Stuart, Mrs. Sue Williams, Mr. Doug Zook, and Mr. Kurt Steiner in attendance.

Dr. Roadruck was unable to attend the meeting.

**APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS**

A motion by Mr. Frank Besancon was seconded by Mrs. Lawson to approve the August 19, 2015 agenda, corrections, additions, and deletions.

A. Certified Employment

9. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

| LAST     | FIRST  | AREA                      | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|----------|--------|---------------------------|-------|------|-------------|-----------|
| TeKempel | Rachel | Adult Education Certified | IV    | 9    | \$28.62     | 9/1/15    |

10. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2015-2016 year:

| LAST  | FIRST   | AREA                      | CLASS | STEP | DAYS | EFFECTIVE |
|-------|---------|---------------------------|-------|------|------|-----------|
| Immel | Jessica | Adult Education Certified | 2     | 10   | 168  | 9/17/15   |

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APPROVAL OF AGENDA CORRECTIONS/ADDITIONS/DELETIONS – (Con’t)

B. Classified Employment

2. Employment of the following Classified Personnel for the 2015-2016 school year:

| LAST | FIRST  | POSITION                                  | CONTRACT                        | DAYS   | CLASS | STEP | EFFECTIVE |
|------|--------|---|---------------------------------|--|-------|------|-----------|
| Hyde | Andrew | Proctor –<br>Business<br>Entrepreneurship | New 1                           | Part-<br>time/hrly<br>/time<br>shts/reg<br>sched/as<br>needed/u<br>p to 29.5<br>hrs/wk | I     | 1    | 8/24/15   |
| Ross | Alan   | Classified Support<br>Specialist          | New 1 (7/11<br>salary schedule) | 184 days<br>@ 8<br>hours per<br>day + 9<br>holidays                                    | III   | 2    | 8/12/15   |

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mrs. Lawson, yes; Mr. Acker, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS**

None

**BOARD MINUTES**

A motion by Mr. Keener was seconded by Mr. Stuart to approve the minutes from the July 15, 2015, Regular Board Meeting.

Voice call vote on the motion was as follows: Mr. Keener, Mr. Stuart, Mr. Acker, Mr. Besancon, Mr. Denning, Dr. Gallagher, Mrs. Grim, Mrs. Lawson, Mr. Noble, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**BOARD COMMITTEE REPORTS**

Finance & Legislative Committee Reports  
 Personnel Committee

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**SUPERINTENDENT'S REPORT**

A motion by Mr. Noble was seconded by Mr. Denning to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Our new GRADS Coordinator for WCSCC, who work through Help Me Grow, will be Krista Fitzsimmons.
- D. Important Upcoming Dates and Times

| <b>EVENT</b>                      | <b>DATE</b> | <b>LOCATION</b> | <b>TIME</b>                               |
|-----------------------------------|-------------|-----------------|---|
| Labor Day – No School             | 9/7/15      |                 |   |
| Wayne County Fair Day – No School | 9/14/15     |                 |   |
| Waiver Day – No School            | 9/15/15     | WCSCC Commons   | 7:30 a.m.-3:00 p.m.                       |
| WCSCC Board of Education Meeting  | 9/16/15     | G101            | 7:00 p.m. reception/<br>7:30 p.m. meeting |

Voice call vote on the motion was as follows: Mr. Noble, Mr. Denning, Mr. Acker, Mr. Besancon, Dr. Gallagher, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**TREASURER'S CONSENT AGENDA**

A motion by Mrs. Lawson was seconded by Mr. Stuart to approve the Treasurer's Consent Agenda as follows:

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for July 2015
  - 2. Approval of the Financial Reports for July 2015
  - 3. Approve the following Fund Transfers:

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TREASURER’S CONSENT AGENDA – (Con’t)

From:

001 General Fund \$ 12,500

To:

018-9814 Drug Free Clubs of America \$ 12,500

4. Approval to accept the following donations:

- a. 2001 Mazda Protégé valued at \$3,298 from Kent Kille for use by our Auto Technologies program
- b. iPad Air, tablet keyboard case, and Webroot internet security software from Dr. Kip and Becky Crain per raffle winning at the Ohio ACTE All-Ohio Conference
- c. Seven kiosks valued at \$1,925 from Buehler’s for use by our School and Community Relations personnel
- d. Donations from the following businesses and organizations for the Drug Free Clubs of America program:

| BUSINESS                     | LEVEL    | AMOUNT                        |
|------------------------------|----------|-------------------------------|
| Cedar Lane Farms             | Bronze   | \$500                         |
| LuK                          | Platinum | \$3,000                       |
| Magni-Power                  | Bronze   | \$500                         |
| Pallotta Ford Lincoln        | Silver   | \$1,500                       |
| Tekfor                       | Platinum | \$3,000                       |
| Ventrac                      | Bronze   | \$500                         |
| Wayne Savings Community Bank | Bronze   | \$500                         |
| Wooster Brush                | Gold     | \$2,000                       |
| Wooster Community Hospital   | Platinum | Testing services and supplies |
| Wooster Hydrostatics         | Bronze   | \$500                         |
| Wooster Motor Ways           | Bronze   | \$500                         |
| <b>TOTAL</b>                 |          | <b>\$12,500</b>               |

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Mr. Stuart, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

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**SUPERINTENDENT'S CONSENT AGENDA**

A motion by Mrs. Williams was seconded by Mr. Zook to approve the Superintendent's Consent Agenda as follows:

A. Certified Employment

1. Resignation of Timothy Ritchey, AE Career Services Advisor, effective at the end of the day on July 28, 2015
2. Resignation of Lisa Sweitzer-Zona, Special Education Coordinator, effective at the end of the day on July 31, 2015
3. Employment of the following Certified Personnel for the 2015-2016 school year:

| LAST  | FIRST   | POSITION                      | CONTRACT | DAYS | CLASS | STEP | EFFECTIVE |
|-------|---------|-------------------------------|----------|------|-------|------|-----------|
| Plank | Deborah | Special Education Coordinator | New 1    | 184  | III   | 3    | 8/03/15   |

4. Warren Caskey, Criminal Justice Instructor, moved to Class III, step 12 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2015-2016 school year
5. Approval for Pamela Vorkapich to be paid 1/7 of her salary for teaching zero period during the 2015-2016 school year
6. Approval of the employment of Kathie Kister, for assistance with placement, enrollment and retention, for both high school and adult education, part-time/hourly/as needed/per time sheets, not to exceed 150 hours, effective July 1, 2015 for the 2015-2016 school year at a rate of \$29.23 per hour
7. Approval of the employment of Janice Anderson, for assistance with placement, enrollment and retention, for both high school and adult education, part-time/hourly/as needed/per time sheets, not to exceed 150 hours, effective July 1, 2015 for the 2015-2016 school year at a rate of \$28.75 per hour
8. Approval of the employment of the following Certified Personnel for extended time for the 2015-2016 school year per the negotiated agreement:

High School  
Deborah Plank            10 days

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

9. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

| LAST      | FIRST    | AREA                                     | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|-----------|----------|--|-------|------|-------------|-----------|
| Banton    | Jennifer | Adult Education Certified                | II    | 8    | \$21.61     | 7/20/15   |
| Bigley    | Laura    | Adult Education Certified                | II    | 3    | \$18.64     | 7/20/15   |
| Elkevizth | Rebecca  | Adult Education Certified                | V     | 2    | \$25.85     | 8/20/15   |
| Farrar    | Jennifer | Adult Education Certified                | V     | 1    | \$25.10     | 8/20/15   |
| Phillips  | Anna     | Adult Education Certified – Supplemental | AE1   | 3    | \$23.48     | 8/20/15   |
| Savel     | Jordan   | Adult Education Certified                | II    | 2    | \$18.10     | 8/6/15    |
| TeKempel  | Rachel   | Adult Education Certified                | IV    | 9    | \$28.62     | 9/1/15    |

10. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, regularly scheduled, for the 2015-2016 year:

| LAST     | FIRST   | AREA                      | CLASS | STEP | DAYS | EFFECTIVE |
|----------|---------|---------------------------|-------|------|------|-----------|
| Phillips | Anna    | Adult Education Certified | AE2   | 3    | 164  | 8/20/15   |
| Immel    | Jessica | Adult Education Certified | 2     | 10   | 154  | 9/17/15   |

11. Employment of the following certified individuals to substitute in area(s) for the 2015-2016 school year:

| LAST    | FIRST   | LONG-TERM SUBSTITUTE TEACHING AREA(S) | EFFECTIVE DATE |
|---------|---------|---------------------------------------|----------------|
| Hamman  | Jess    | HS Career Tech/Academic               | 8/1/15         |
| Robison | Crystal | Dental HS                             | 8/1/15         |
| Savel   | Jordan  | Dental HS                             | 8/1/15         |

B. Classified Employment

1. Approval of extra hours, over the normal 29.5 hours/week maximum, for the following staff during the month of August 2015 in preparation for the start of school and the one-to-one initiative:

Crystal Douglass  
Allen Griffith  
Corey Johnson

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

2. Employment of the following Classified Personnel for the 2015-2016 school year:

| LAST       | FIRST  | POSITION                                  | CONTRACT                           | DAYS   | CLASS | STEP | EFFECTIVE |
|------------|--------|---|------------------------------------|--|-------|------|-----------|
| Hyde       | Andrew | Proctor –<br>Business<br>Entrepreneurship | New 1                              | Part-<br>time/hrly/time<br>shts/reg<br>sched/as<br>needed/up to<br>29.5 hrs/wk | 1     | 1    | 8/24/15   |
| Bilinovich | Terez  | Aide                                      | New 1                              | Part-<br>time/hrly/time<br>shts/reg<br>sched/as<br>needed/up to<br>29.5 hrs/wk | I     | 2    | 8/12/15   |
| Ross       | Alan   | Classified<br>Support<br>Specialist       | New 1 (7/11<br>salary<br>schedule) | 184 days @ 8<br>hours per day<br>+ 9 holidays                                  | III   | 2    | 8/12/15   |

C. Consultant Contracts

1. Ramsier Financial Services, Retirement Planning Today, on or about September 29 and October 6, 2015, \$25 per student
2. Ramsier Financial Services, Retirement Planning Today, on or about October 8 and 15, 2015, \$25 per student

D. Volunteers (none)

Roll call vote on the motion was as follows: Mrs. Williams, yes; Mr. Zook, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; and Mr. Steiner, yes.

The motion was carried.

**GRANTS AND AGREEMENTS**

A motion by Mrs. Lawson was seconded by Dr. Gallagher to approve the following Grants and Agreements:

1. Approval of an agreement with the Tri-County Educational Service Center to provide Educational Services for the 2015-2016 school year at a cost of up to \$25,000
2. Approval of an agreement with the Tri-County Educational Service Center to provide Employment Services for the 2015-2016 school year at a cost of up to \$475,000

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GRANTS AND AGREEMENTS – (Con't)

3. Approval to accept the bread bid from Nickle's Bakery for purchase of products for the school lunch program during the 2015-2016 school year. This was the only bid received.
4. Approval to accept the milk bid from Smith Dairy Enterprises for purchase of products for the school lunch program during the 2015-2016 school year. This was the only bid received.
5. Approval for the Pan Ohio Bike Ride (benefits American Cancer Society) to use the Wayne County Schools career Center parking lot for a water stop on or about July 23, 2015
6. Approval of an Affiliation Agreement with Medpro Group for the purpose of providing the clinical component for Adult Education Medical Assisting students.
7. Approval of a Memo of Understanding with One-Stop Service Delivery Service in Workforce Investment Act (WIA) for the purpose of providing a collaborative effort among public service agencies, non-profit organizations and private entities that administer workforce investment, educational, and other human resource programs to make a variety of services available to eligible job seekers and employers.

Roll call vote on the motion was as follows: Mrs. Lawson, yes; Dr. Gallagher, yes; Mr. Acker, yes; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**RESOLUTIONS**

None

**DOCUMENTS AND MATERIALS**

A motion by Mrs. Grim was seconded by Mr. Noble to approve the following documents and materials:

1. Approval of the revised Adult & Community Education Student Handbook
2. Approval of the revised Adult Basic & Literacy Education Handbook
3. Approval of staff use of the Exercise Science and Sports Medicine lab



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DOCUMENTS AND MATERIALS – (Con't)

Voice call vote on the motion was as follows: Mrs. Grim, Mr. Noble, Mr. Acker, Mr. Besancon, Mr. Denning, Dr. Gallagher, Mr. Keener, Mrs. Lawson, Mr. Stuart, Mrs. Williams, Mr. Zook, and Mr. Steiner – all say yes.

The motion was carried.

**NEW BUSINESS**

**A. STUDENT CREDITS**

A motion by Mr. Denning was seconded by Dr. Gallagher to approve the proposed number of student credits awarded towards graduation, based on the number of hours of instruction.

Roll call vote on the motion was as follows: Mr. Denning, yes; Dr. Gallagher, yes; Mr. Acker, yes; Mr. Besancon, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

**B. RESOLUTION #15-5 AMENDMENTS TO HOUSE BILL 70**

A motion by Dr. Gallagher was seconded by Mrs. Williams to approve the proposed Resolution #15-5 supporting the Ohio Schools Boards Association amendments to House Bill 70.

**WHEREAS**, public schools have been the hallmark of the American education system and the foundation of the nation's democracy; and

**WHEREAS**, Ohio's schools have traditionally been governed by an elected board of education, the members of which have been chosen by their fellow community members to make sound decisions concerning the education of the community's children and to determine the most effective use of local tax dollars in pursuit of that goal; and

**WHEREAS**, the 2010 appointment of an academic distress commission in the Youngstown City Schools and the recent restructuring of that commission to function under a CEO appointed by individuals who may reside outside the Youngstown community — as opposed to being named by those who best know that community — has set aside the ability of the elected board of education to exercise its governing authority; and

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RESOLUTION #15-5 AMENDMENTS TO HOUSE BILL 70 – (Con't)

**WHEREAS**, those restructuring changes were contained in a last-minute amendment to House Bill 70, which the Ohio General Assembly passed without any serious input from the Youngstown City Board of Education or the Youngstown community; and

**WHEREAS**, the adoption of this amendment was completed by Columbus-based legislators with little or no connection to the Youngstown community and without any genuine effort to engage those most affected by the action; and

**WHEREAS**, this legislation lays the groundwork for the same restructuring changes to take place in other districts across the state

**THEREFORE, BE IT RESOLVED**, that we, the Board of Education of the Wayne County Schools Career Center, do object and protest the manner in which this draconian legislation was passed and question how the district reforms and improvements can be achieved without involving and engaging the elected board of education and the Youngstown community; and

**BE IT FURTHER RESOLVED**, that we ask the state superintendent of public instruction, as the manager of the academic distress commission process, to take appropriate steps to engage the elected board of education and community in the school improvement process prior to appointment of the new CEO; and

**BE IT FURTHER RESOLVED**, that we implore members of the Ohio General Assembly, the State Board of Education, and Governor John R. Kasich to seek amendments to House Bill 70 and the academic distress commission procedures that will preserve and enhance democracy and local control; and

**BE IT FURTHER RESOLVED**, that such amendments should embrace the original intent of House Bill 70: fostering community engagement and collaboration to create community learning centers that will better serve Youngstown's children and families; and

**BE IT FURTHER RESOLVED**, that all Ohio boards of education adopt this resolution and forward said resolution to the governor, the members of the Ohio General Assembly, the State Board of Education and the state superintendent of public instruction.

Roll call vote on the motion was as follows: Dr. Gallagher, yes; Mrs. Williams, yes; Mr. Acker, abstained; Mr. Besancon, yes; Mr. Denning, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

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**ITEMS OF DISCUSSION**

- A. Appoint Mr. Noble as the Delegate and Mr. Keener as the Alternate to the OSBA Capital Conference
- B. First reading of the following revised/new administrative guidelines and/or board policies:

| <b>SECTION</b> | <b>NUMBER</b> | <b>STATUS</b> | <b>TITLE</b>  |
|----------------|---------------|---------------|---|
| Policy         | 1530          | Revised       | Evaluation of Directors and Other Administrators    |
| Policy         | 2271          | Revised       | College Credit Plus                                 |
| Policy         | 2413          | New           | Career Advising                                     |
| Policy         | 3412          | Revised       | Establishment and Change of Classification          |
| Policy         | 5114          | Revised       | Nonimmigrant Students and Foreign-Exchange Students |
| Policy         | 5340          | Revised       | Student Accidents                                   |
| Policy         | 5350          | Revised       | Student Suicide                                     |
| Policy         | 8390          | Revised       | Animals on District Property                        |
| Policy         | 8400          | Revised       | School Safety                                       |

- C. Board discussion
1. Reschedule next board meeting for September 23, 2015 @ 7:30 p.m.
  2. Retire/Rehire agenda items are to be out of the Consent Agenda and put in the Regular Agenda.

**EXECUTIVE SESSION**

A motion by Mr. Besancon was seconded by Mr. Acker to go into Executive Session at 8:21 p.m. for the purpose of employment of public employee with no action.

Roll call vote on the motion was as follows: Mr. Besancon, yes; Mr. Acker, yes; Mr. Denning, yes; Dr. Gallagher, yes; Mrs. Grim, yes; Mr. Keener, yes; Mrs. Lawson, yes; Mr. Noble, yes; Mr. Stuart, yes; Mrs. Williams, yes; Mr. Zook, yes; and Mr. Steiner, yes.

The motion was carried.

President Steiner called the Board back into Regular Session at 8:48 p.m.

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**ADJOURNMENT**

A motion by Mr. Besancon was seconded by Mrs. Williams to adjourn the August Regular Board Meeting at 8:48 p.m.

Voice call vote on the motion was as follows: Mr. Besancon, Mrs. Williams, Mr. Acker, Mr. Denning, Dr. Gallagher, Mrs. Grim, Mr. Keener, Mrs. Lawson, Mr. Noble, Mr. Stuart, Mr. Zook and Mr. Steiner – all say yes.

The motion was carried.

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President

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Treasurer