



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
High School Fax: 330-669-7001
Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Tuesday, January 15, 2019
8:00 P.M. (Immediately Following the Organizational Meeting)
Agenda (Exhibit A.2)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the January 15, 2019 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Board of Education Recognition
- F. Approval of the 2020 Tax Budget as presented (**Exhibit B**)
- G. Motion to approve the minutes from the December 19, 2018 Regular Meeting (**Exhibit C**) (**Voice**)
- H. Board Committee Reports (**Exhibit D**)
 - 1. Communications, Community Relations & Retention Committee
Chair: Sue Williams
Asst. Chair: Ann Tschantz
Staff Liaison: Kip Crain
 - 2. Curriculum Committee
Chair: Susie Lawson
Asst. Chair: Dan Stavnezer
Staff Liaison: Jeff Schleich
 - 3. Facilities Committee
Chair: Frank Besancon
Asst. Chair: Lisa Gwin
Staff Liaison: Lynn Moomaw

- 4. Finance and Legislative Committee
 Chair: Susie Lawson
 Asst. Chair: Doug Stuart
 Staff Liaison: Mary Workman

- 5. Personnel Committee
 Chair: Greg Roadruck
 Asst. Chair: Kurt Steiner
 Asst. Chair: Doug Stuart
 Staff Liaison: Matt Brown

- 6. Student Services Committee
 Chair: Philip Keener
 Asst. Chair: TJ DeAngelis
 Staff Liaison: Matt Brown

- 7. Technology and Assessment Committee
 Chair: Don Noble
 Asst. Chair: Larry Acker
 Staff Liaison: Cheryl Boyer

I. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit E)**

- B. Principal’s Report **(Exhibit F)**

- C. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Martin Luther King Jr. Day	1/21/19	M	No School	
Career Tech & RAMTEC Tuesday	2/12/19	T	WCSCC	
Parent Teacher Conferences	2/14/19	Th	WCSCC	4:00-7:00 p.m.
No School	2/15/19	F		
No School–President’s Day	2/18/19	M		
February Board Meeting	TBD		G101/Board Room	

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for December 2018 **(Exhibit G)**
2. Approval of the Financial Reports for December 2018 **(Exhibit H)**
3. Approval to accept the following donations:
 - a. Tooling and parts from Schaeffler for use by Robotics students, with an approximate value of \$7,000
 - b. Hyundai Elantra with VIN #KMHDN46D74U918939 from DM Northshore Auto for use in the Auto Technologies program, with an approximate value of \$1,546
 - c. Tools from Bruce Wallis for use by the Truck Mechanics program, with an approximate value of \$719
 - d. \$500 check from Wooster Hydrostatics for use by the Welding program

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. All Employment

1. Approval of the State of Ohio Minimum Wage increase to \$8.55/hour effective January 1, 2019 **(Exhibit I)**

B. Certified Employment

1. Resignation of Keri Merickel, Medical Assisting Instructor, for the purpose of retirement, effective at the end of the day on August 30, 2019
2. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2018-2019 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	Adult Education Certified	V	8	\$30.87	01/16/19

C. Classified Employment

1. Employment of the following person as full-time Classified Personnel for the 2018-2019 school year as per Board Policy and negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
TBD	Account Clerk I	New 1	TBD	TBD	TBD

2. Revision to the employment contract of the following person as full-time Classified Personnel for the 2018-2019 school year as per Board Policy and negotiated agreement due to additional duties:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Lingle, Don	Custodian – Lead Afternoon Position <i>(was Custodian)</i>	C	12 month	5 (7/11) [was 3 (7/11)]	11	01/16/19

3. Employment of the following persons part-time/hourly/per time sheets/regularly scheduled/as needed, with a maximum of 29.5 hours per week (unless specifically noted) for the 2018-2019 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Hardgrove, Doug	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	TBD

4. Approval of the following grand funded pay scale for ASPIRE, ESOL, FLT employees with contracts between July 1, 2018 and June 30, 2019. The Classified Aide scale has been updated to meet the new minimum wage standards effective January 1, 2019:

ASPIRE/ESOL/FLT GRANT FUNDED PROGRAMS					
Pay Scale					
Step	Classified Aide	Classified Office	Instructor BA/BS	Instructor MA	
1	\$8.55	\$9.80	\$14.00	\$16.00	
2	\$8.65	\$10.20	\$14.50	\$16.50	
3	\$8.75	\$10.60	\$15.00	\$17.00	
4	\$8.85	\$11.00	\$15.50	\$17.50	
5	\$9.05	\$11.40	\$16.00	\$18.00	
6	\$9.20	\$11.80	\$16.50	\$18.50	
7	\$9.40	\$12.20	\$17.00	\$19.00	
8	\$9.60	\$12.60	\$17.50	\$19.50	
9	\$9.80	\$13.00	\$18.00	\$20.00	
10	\$10.00	\$13.40	\$18.50	\$20.50	
11	\$10.20	\$13.80	\$19.00	\$21.00	
12	\$10.40	\$14.20	\$19.50	\$21.50	
13	\$10.60	\$14.60	\$20.00	\$22.00	
14	\$10.80	\$15.00	\$20.50	\$22.50	

15	\$11.00	\$15.40	\$21.00	\$23.00
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A step raise will be awarded any year an hourly employee (excluding proctors & tutors) works 80 or more hours.

5. Approval of the revision of the following Classified Personnel contracts for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 1/2/19 due to revision of ASPIRE/ESOL/FLT Grant Funded Programs pay scale to meet minimum wage:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Danner	Sara	Child Care Aide, Literacy Ed	Classified Aide	2	\$8.65	01/02/19
Pittman	Robbie	Child Care Aide, Literacy Ed	Classified Aide	2	\$8.65	01/02/19
Spratt	Stephanie	Child Care Aide, Literacy Ed	Classified Aide	2	\$8.65	01/02/19

6. Employment of the following classified individual to substitute in area(s) indicated for the 2018-2019 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Benfield	Melanie	Cashier/Cook	2	\$10.34	01/7/19

D. Consultant Contracts (none)

E. Volunteers (none)

F. Approval to remove the following from inventory (none)

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of membership renewal in the Ohio Education Policy Institute for the membership year beginning January 1, 2019. OEPI provides research and the facts concerning taxation and school funding for a cost of approximately \$1,000
2. Approval of membership to Ohio Technical Centers for 2018-2019 for a total of \$1,250
3. Approval for the use of RAMTEC and related equipment for the Tri-County Educational Service Center summer STEM camp for 3rd through 8th graders from July 29 – August 9, 2019. WCSCC staff are assisting with planning and will be on site during the camp.

4. Approval of an agreement with Kent State University for the College Credit Plus program for the 2018-2019 school year (copies available)
5. Approval of an Affiliation Agreement with Pomerene Hospital for the purpose of providing the clinical component for the Adult Phlebotomy Program
6. Approval to apply for three grants through Wayne Holmes United Way

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call) (none)

C. Documents and Materials (Voice)

1. Approval of the 2019-2020 School Year Calendar (**Exhibit J**)
2. Approval of the following overnight field trip requests (copies available):
 - a. *Approximately 14 students, 3 advisors, and 0 parents to attend*
Early Childhood Education and Care
Ohio Association for the Education of Young Children (OAEYC) Conference
Kalahari Resort and Conference Center – Sandusky, OH
April 25-26, 2019

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

NOTE: The date and time of the next Regular Meeting was determined during the Organizational Meeting held January 15, 2019.