



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**
**(To be held via Zoom in lieu of the Governors orders restricting meetings of more than 10 people
during the COVID-19 Pandemic)**

Wednesday, May 20, 2020
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the May 20, 2020 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the April 15, 2020 Regular Meeting **(Exhibit B) (Voice)**
- F. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit C)**
- B. Principal’s Report **(Exhibit D)**
- C. Updates on spring/summer renovations
- D. Updates on Superintendent’s Advisory Committees
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Senior Recognition Program – Save the Date!	5/21/20	Th	Online – details in progress	
Memorial Day	5/25/20	M	No School	
WCSCC Board of Education Meeting	6/24/20	W	Zoom	7:30 p.m. Regular Meeting

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action. *The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for April 2020 **(Exhibit E)**
2. Approval of the Financial Reports for April 2020 **(Exhibit F)**
3. Approval of the Amended May 2020 Five Year Forecast **(Exhibit G)**

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. NEW BUSINESS (ROLL CALL)

- A. Approval of the 2020-2023 Certified Negotiated Agreement **(Exhibit H)**

Motion to approve Item A. (Roll Call)

- B. Approval of the 2020-2023 Classified Negotiated Agreement **(Exhibit I)**

Motion to approve Item B. (Roll Call)

- C. Approval of the 2020-2023 Part-Time Staff Negotiated Agreement **(Exhibit J)**

Motion to approve Item C. (Roll Call)

- D. Approval of the 2020-2023 Administrative Handbook **(Exhibit K)**

Motion to approve Item D. (Roll Call)

- E. Approval of the 2020-2023 Non-Bargaining Unit Handbook (**Exhibit L**)

Motion to approve Item D. (Roll Call)

- F. Approval of the Casual Labor Wage Scale (**Exhibit M**)

Motion to approve Item F. (Roll Call)

- G. Approval of the Adult & Community Education Hourly Rates Pay Scale (**Exhibit N**)

Motion to approve Item G. (Roll Call)

- H. Approval of the Adult & Community Education Grant Funded Programs Pay Scale (**Exhibit O**)

Motion to approve Item H. (Roll Call)

- I. Approval of the Classified Substitute Hourly Rates (**Exhibit P**)

Motion to approve Item I. (Roll Call)

- J. Approval of the following 19-20 Grading Procedure for the 4th 9 Weeks due to COVID-19:

19-20 Grading Procedure for 4th 9 Weeks

- 1) 50% Floor for 4th 9 week's final grade. * FINAL percentage for a student cannot be reported lower than a 50% for any course scheduled 4th 9 weeks.
- 2) Class of 2020 - If a student was considered on track for graduation at the end of 3rd 9 weeks: Student will be recommended for graduation with the Class of 2020 if all other requirements are met per student's home school
- 3) Class of 2020 - If a student was considered NOT on track for graduation at the end of 3rd 9 weeks and did not earn a high enough percentage 4th 9 weeks to make them graduation eligible:
 - a. A grade discussion meeting will be scheduled via Zoom with the teacher, counselor/VOSE and administration to discuss and devise a plan to attain graduation eligible status recommendation from WCSCC to home school and parent.

- b. Students still in need of completing credit recovery after the 4th 9 weeks would be exempt from the meetings and the 50% floor would be applied for WCSCC in person courses.

SENIORS

Last day to assign new assignments- May 8, 2020

Extra Help/Assignment Makeup Sessions and Zoom Meetings- May 13, 2020.

Final Senior Grades Due to Student Services- May 13, 2020 8:30 a.m.

JUNIORS

Last day to assign new assignments- May 15, 2020

Extra Help/Assignment Makeup Sessions and Student/Parent Zoom Meetings- May 18 – 28, 2020.

Final Junior Grades Due to Student Services- May 29, 2020 3:00 p.m.

Motion to approve Item J. (Roll Call)

V. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Resignation of Gary Wimer, Electronics and Computer Networking Instructor, for the purpose of retirement, effective at the end of the day on October 12, 2020
2. Resignation of Kathryn Wiggam, Adult Education 840+ Assessment Coordinator, effective at the end of the day on May 29, 2020
3. Sandy Elliott, CTE Supervisor, new three year contract, August 1, 2020 through July 31, 2023, Step 7, 225 days
4. Jeff Schleich, CTE Supervisor, new two year contract, August 1, 2020 through July 31, 2022, Step 18, 225 days
5. Employment of Thomas Tyler for FANUC CNC work and training at \$32.76 per hour/supplemental/as needed/per time sheets, not to exceed 30 hours, effective July 1, 2020

6. Employment of the following persons as Administrative Personnel for the 2020-2021 school year as per Board Policy and Administrative Handbook:

NAME	CONTRACT	DAYS	STEP
Boggs, Lynette	3rd of 3 year	225	10
Brown, Matthew	3rd of 3 year	250	15
Cerniglia, Andrew	2 nd of 3 year	225	11
Crain, Kip	2 nd of 2 year	250	
Gaubatz, Nathan	3 rd of 3 year	225	12
Havalotti, Sean	3 rd of 3 year	240	9
Kanne, Joan	3 rd of 2 year	215	27
Moomaw, Lynn	2 nd of 2 year	250	
Workman, Mary	2 nd of 5 year	255	

7. Employment of the following persons as full-time Certified Personnel for the 2020-2021 school year as per Board Policy and negotiated agreement:

NAME	CONTRACT	CLASS	STEP
Andrasik, Sarah	New 2	2	11
Arko, Andy	C	2	29
Baechle, Jenny	C	6	8
Bartel, Lori	C	4	21
Bunphithak, Natthaphon	2 of 2	2	15
Calderone-Davis, Kelly	C	7	16
Carraway, Kenneth	3rd 1	1	12
Caskey, Warren	New 2	5	17
Davis, Dan	C	5	16
DeWitt, Alexandria	2nd 1	5	3
Ehlert-Mowery, Donna	C	6	20
Fernandes, Ryan	2nd 1	5	6
Garver, Krista	2 of 2	1	10
Gerber, Mark	C	5	24
Gough, Brett	New 2	4	23
Grimes, Rich	C	2	28
Gummo, Dawn	C	6	9
Hackworth, Tracy	C	4	19
Hanna, Kathy	C	3	24
Harlan, Jim	C	7	32
Hawkins, Anita	C	4	36
Hendershot, Melissa	2nd 1	1	3
Hoefges, Betty	C	6	26
Huffman, Kimberly	C	6	24
Immel, Jessica	New 2	6	13

Keener, Julie	2 of 2	7	11
Kerling, Peter	3rd 1	1	12
Layfield-Bower, Michelle	C	6	24
Long, Amber	2 of 2	4	15
Majka, Jennifer	C	5	13
Martell, Rod	C	3	22
McConahay, Benjamin	New 2	1	10
McDonald, Debra	C	7	27
McMorrow, Michael	2nd 1	5	6
Mehling, Jeff	2 of 2	2	11
Miller, Kelly	C	7	15
Morabito, Mike	New 2	5	34
Morgan, Theresa	C	5	22
Nichols, Julia	C	4	26
Nicholson, Andrew	C	6	24
Peters, William	C	7	22
Plybon, Linda	C	5	38
Ramsay, Angela	2 of 2	4	13
Repp, Ashley	C	6	12
Repp, Audrey	New 2	7	15
Ritchey, Helena	2 of 2	4	13
Romano, Lauren	New 2	5	6
Rue, Jennifer	<i>New C</i>	7	7
Schaefer, Mathew	3rd 1	4	7
Seal, Chris	New 2	2	13
Seenes, Amanda	New 2	3	9
Shetler, Richard	New 2	5	24
Shoup, Lyle	3rd 1	1	9
Skelley, Samantha	3rd 1	5	6
Smilan, Jennifer	2nd 1	4	1
Squirrell, Beverly	C	7	16
Starlin, Danielle	2 of 2	2	14
Stoller, Marty	New 2	1	13
Tabellion, Joann	2 of 2	4	25
Tietz, Amy	C	5	18
Tietz, Brad	C	5	20
Tresch, Dawn	3rd 1	4	15
Urbach, Liz	2 of 2	4	9
Woodruff, Bruce	C	5	28
Zimmerman, Liala	C	7	29

8. Employment of the following part-time Certified Teaching Assistants for the 2020-2021 school year as per Board Policy and the negotiated agreement:

NAME	CONTRACT	CLASS	STEP
O'Hearn, Celia	C (182 days at 5.75 hrs/ up to 29.5 hrs/wk)	II	8
Schemrich, Helen	C (182 days at 5.75 hrs/ up to 29.5 hrs/wk)	II	11
Tyler, Thomas	2nd 1 (182 days at 5.75 hrs/ up to 29.5 hrs/wk)	II	21

9. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Long	Amber	Adult Education Certified – Supplemental	III	14	\$29.49	06/01/20
McConahay	Ben	Adult Education Certified – Supplemental	III	9	\$25.44	06/01/20

10. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

NAME	CONTRACT	CLASS	STEP	HOURLY RATE	EFFECTIVE
Best, Suzette	Adult Education Certified - minimum of 840 hours / fiscal year	IV	11	\$30.97	07/01/2020
Blackie, Robin	Adult Education Certified - minimum of 840 hours / fiscal year	II	16	\$27.92	07/01/2020
Chandler, Greg	Adult Education Certified - minimum of 840 hours / fiscal year	II	18	\$29.62	07/01/2020
Spreng, Amy	Adult Education Certified - minimum of 840 hours / fiscal year	IV	11	\$30.97	07/01/2020
Welty, Breanne	Adult Education Certified - minimum of 840 hours / fiscal year	IV	5	\$25.94	07/01/2020

11. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, per calendars, effective 2020-2021 year:

NAME	CONTRACT	CLASS	STEP	HOURLY RATE	EFFECTIVE
Hartzler, Emily	Adult Education Certified - 120 days @ 7 hrs/day	V	5	\$28.82	07/01/2020
Lovejoy, Bobbi Jo	Adult Education Certified - 1071.5 hours per calendar	IV	13	\$32.85	07/01/2020
Phillips, Anna	Adult Education Certified - 184 days @ 7 hrs/day	IV	8	\$28.34	07/01/2020
Rodgers, Lorie	Adult Education Certified – 1544 hours per calendar	V	10	\$33.41	07/01/2020
Steiner, Bruce	Adult Education Certified - 120 days @ 7 hours/day	IV	21	\$40.40	07/01/2020
Weaver-Kranz, Josi	Adult Education Certified - 184 days @ 7 hrs/day	IV	22	\$40.40	07/01/2020

Wentzel, Leanna	Adult Education Certified - 938.5 hours per calendar	V	16	\$39.88	07/01/2020
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12. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Antonides	Nicholas	Adult Education Certified	II	9	\$22.71	07/01/20
Begue	Jeffrey	Adult Education Certified	II	9	\$22.71	07/01/20
Bertolucci	Maiara	Instructor, Aspire, Adult Literacy, Literacy Ed, ESOL	Bachelors	2	\$14.50	07/01/20
Boggs	Lynette	Adult Education Certified – Supplemental	AE / Admin	10	\$51.30	07/01/20
Boggs	Ricky	Adult Education Certified	II	15	\$27.11	07/01/20
Boswell	Cynthia	Adult Education Certified	IV	10	\$30.06	07/01/20
Brinkerhoff	Peggy	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	2	\$16.50	07/01/20
Carr	Philip	Adult Education Certified	II	12	\$24.81	07/01/20
Click	Theresa	Adult Education Certified	V	6	\$29.68	07/01/20
Coleman	Richard	Adult Education Certified	III	8	\$25.19	07/01/20
Cuckler	Daniel	Adult Education Certified	II	9	\$22.71	07/01/20
Davis	Daniel	Adult Education Certified – Supplemental	V	10	\$33.41	07/01/20
Duda	Amy	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	7	\$19.00	07/01/20
Edington	Denise	Adult Education Certified	IV	7	\$27.51	07/01/20
Edington	Denise	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	14	\$20.50	07/01/20
Elliott	Sandy	Adult Education Certified – Supplemental	AE / Admin	7	\$50.50	07/01/20
Farrar	Jennifer	Adult Education Certified	V	5	\$28.82	07/01/20
Fish	James	Adult Education Certified	IV	20	\$40.40	07/01/20
Forrer	James	Adult Education Certified	II	8	\$22.04	07/01/20
Fox	Leslie	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	3	\$17.00	07/01/20
Garver	Krista	Adult Education Certified - Supplemental	III	7	\$24.46	07/01/20
George	Timothy	Adult Education Certified	II	10	\$23.38	07/01/20
Glendinning	Jacquelyn	Adult Education Certified	V	15	\$38.73	07/01/20

Gorey	Rachael	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	3	\$15.00	07/01/20
Halvorsen	Aleck	Adult Education Certified	IV	7	\$27.51	07/01/20
Hardman	Charles	Adult Education Certified	IV	14	\$33.83	07/01/20
Hartzler	Emily	Adult Education Certified - Supplemental	V	5	\$28.82	07/01/20
Hendricks	Kenneth	Adult Education Certified	II	12	\$24.81	07/01/20
Hildebrand	Terri	Adult Education Certified	II	7	\$21.40	07/01/20
Holderman	Daniel	Adult Education Certified	III	16	\$31.91	07/01/20
Howard	Angela	Adult Education Certified	IV	16	\$35.89	07/01/20
Howard	Angela	Adult Education Certified	II	1	\$17.92	07/01/20
Immel Jr.	David	Adult Education Certified	II	12	\$24.81	07/01/20
Jindra	Cheryl	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	9	\$20.00	07/01/20
Kalikasingh	Kristy	Adult Education Certified	II	0	\$17.62	07/01/20
Kerr	Scott	Adult Education Certified	II	9	\$22.71	07/01/20
Klinect	Dale	Adult Education Certified	III	16	\$31.91	07/01/20
Lavy	Stacey	Adult Education Certified	II	0	\$17.62	07/01/20
Long	Amber	Adult Education Certified - Supplemental	III	15	\$30.98	07/01/20
Long	Karen	Adult Education Certified	IV	1	\$23.04	07/01/20
Lovejoy	Bobbi Jo	Adult Education Certified - Supplemental	IV	13	\$32.85	07/01/20
Lovejoy	Bobbi Jo	Adult Education Certified – Supplemental	II	0	\$17.62	08/21/19
Luke	Carolyn	Adult Education Certified	IV	18	\$38.09	07/01/20
Marty	Paul	Adult Education Certified	III	13	\$29.20	07/01/20
McConahay	Ben	Adult Education Certified – Supplemental	III	10	\$26.72	07/01/20
Mehling	Jeff	Adult Education Certified - Supplemental	III	17	\$32.86	07/01/20
Mellor	Jared	Adult Education Certified	III	15	\$30.98	07/01/20
Meshew	Bryon	Adult Education Certified	II	9	\$22.71	07/01/20
Milligan	Lori	Adult Education Certified	III	3	\$21.73	07/01/20
Moline	Barbara	Adult Education Certified	II	0	\$17.62	07/01/20

Moline	Barbara	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	6	\$18.50	07/01/20
Moser	Keith	Adult Education Certified	III	5	\$23.05	07/01/20
O'Brien	Katherine	Adult Education Certified	IV	14	\$33.83	07/01/20
O'Brien	Katherine	Adult Education Certified	II	0	\$17.62	07/01/20
Pearson	Ryan	Adult Education Certified	II	15	\$27.11	07/01/20
Pfahler	Wanda	Adult Education Certified	II	0	\$17.62	07/01/20
Pfahler	Wanda	Adult Education Certified	IV	19	\$39.23	07/01/20
Phillips	Anna	Instructor, Aspire, Adult Literacy, Literacy Ed - Supplemental	Bachelors	8	\$17.50	07/01/20
Phillips	Anna	Adult Education Certified – Supplemental	IV	8	\$28.34	07/01/20
Phillips	Anna	Adult Education Certified – Supplemental	II	0	\$17.62	07/01/20
Porr	Joanne	Adult Education Certified	V	4	\$27.98	07/01/20
Ramsay	Angela	Adult Education Certified – Supplemental	IV	11	\$30.97	07/01/20
Reist	Emilie	Instructor, Aspire, Adult Literacy, Literacy Ed, ESOL	Bachelors	2	\$14.50	07/01/20
Ritz	Debora	Adult Education Certified	IV	17	\$36.98	07/01/20
Robison	John	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	12	\$21.50	07/01/20
Robison	John	Adult Education Certified	V	7	\$30.57	07/01/20
Rodgers	Lorie	Adult Education Certified – Supplemental	V	10	\$33.41	07/01/20
Rodgers	Lorie	Adult Education Certified – Supplemental	II	0	\$17.62	07/01/20
Rogers	Larry	Instructor, Aspire, Adult Literacy, Literacy Ed	Bachelors	6	\$16.50	07/01/20
Schumacher	Jodie	Adult Education Certified	V	1	\$25.60	07/01/20
Starr	Martha	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	9	\$20.00	07/01/20
Steiner	Bruce	Adult Education Certified – Supplemental	IV	21	\$40.40	07/01/20
Stoller	Marty	Adult Education Certified – Supplemental	II	12	\$24.81	07/01/20
Swansiger	Michael	Adult Education Certified	IV	10	\$30.06	07/01/20
Teichmer	April	Adult Education Certified	IV	12	\$31.90	07/01/20
Thornton	Rebecca	Adult Education Certified	II	0	\$17.62	07/01/20

Weaver-Kranz	Josi	Adult Education Certified – Supplemental	IV	22	\$40.40	07/01/20
Wehn	Patricia	Adult Education Certified	IV	20	\$40.40	07/01/20
Wentzel	Leanna	Adult Education Certified – Supplemental	V	16	\$39.88	07/01/20
Wentzel	Leanna	Adult Education Certified – Supplemental	II	0	\$17.62	07/01/20
Widmer	Jody	Adult Education Certified	IV	19	\$39.23	07/01/20
Wiggam	Kathryn	Adult Education Certified	IV	6	\$26.71	07/01/20
Williams	Constance	Adult Education Certified	IV	12	\$31.90	07/01/20

B. Classified Employment:

1. Rescind the employment of the following person as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Griffin, Mikayla	Classified Support Specialist	New 1	42 days + 2 holidays @ 8 hrs/day (prorated from 184 days + 10 holidays @ 8 hrs/day)	IV	2	03/23/2020

2. Employment of the following persons as full-time Classified Personnel as per Board Policy and the Non-Bargaining Unit Handbook for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Becker, Debra	Account Clerk II	C	12 month	NB Acct Clerk II (7/11)	23
Cooper, Diana	Supt. Executive Assistant	C	12 month	NB Exec Asst Supt	22
Engman, Connie	Dir. of Op. Admin Assistant	2 of 2	12 month	NB AA Dir of Op (7/11)	16
Markley, Brenda	Account Clerk II	C	141 days + 9 holidays	NB Acct ClerkII	25
Maximovich, Kristine	Account Clerk I	New 2	12 month	NB Acct Clerk I (7/11)	11
Roman, Andrea	Account Clerk I	New 2	12 month	NB Acct Clerk I (7/11)	10
Turner, Rhonda	Account Clerk II	<i>New C</i>	12 month	NB Acct Clerk II (7/11)	13

3. Employment of the following persons as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Bottomley, Matthew	Custodian	C	12 month	3	32

Dalessandro, Chris	IT Specialist	C	220 days + 11 holidays	6	23
Dalessandro, Yvette	Custodian	2 of 2	12 month	3 (7/11)	8
Douglass, Crystal	Admin Assistant	2 of 2	225 days + 11 holidays	4 (7/11)	10
Griffin, Mikayla	Classified Support Specialist	New 1	184 days + 10 holidays @ 8 hrs/day	IV (7/11)	3
Grzybowski, Ed	IT Specialist	C	220 days + 11 holidays	6	18
Haley, Jason	Safety & Security Monitor	C	182 days + 10 holidays @ 8 hrs/day	6	18
Hornfeck, Stacey	Admin Assistant - Principal	C	210 days + 10 holidays @ 8 hrs/day	5 (7/11)	11
Lessiter, Heather	Communications & District Events Specialist	2 of 2	190 days + 10 holidays	5 (7/11)	4
Lingle, Don	Custodian - Lead Afternoon	C	12 month	4 (7/11)	13
Marshall, Rebekah	AA Health Technologies	2nd 1	250 days + 11 holidays @ 8 hrs/day	5 (7/11)	11
Martell, Melody	Asst to School Nurse	New C	190 days + 10 holidays	6 (7/11)	15
Musser, Alisha	Admin Assistant	C	220 days + 10 holidays	3 (7/11)	9
Peters, Loretta	Custodian	C	12 month	4	37
Pumphrey, Tammy	Admin Assistant	C	190 days + 10 holidays	4	24
Ross, Alan	Transportation Specialist	C	184 days + 10 holidays @ 8 hrs/day	6 (7/11)	7
Smith, Tom	Maintenance/Custodian	C	12 month	4 (7/11)	18
Tackett, Dale	Admin Assistant	C	233 days + 11 holidays @ 8 hrs/day	5	25
Tackett, Sharon	Custodian	C	12 month	4	23
Tarleton, Pam	Head Cook	C	187 days + 10 holidays @ 7 hrs/day	4	23
Tuttle, Stefanie	AA Attendance/Receptionist	2nd 1	200 days + 10 holidays @ 8 hrs/day	5 (7/11)	6
Woodruff, Lisa	7 Hour Cook	C	182 days + 10 holidays @ 7 hrs/day	3 (7/11)	8

4. Employment of the following persons as full-time Classified Personnel for Adult & Community Education as per Board Policy and negotiated agreement for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
McGurk, Casey	AE AA Receptionist	New 1	22 days + 0 holidays @ 8 hrs/day (prorated from 239 days + 11 holidays @ 8 hrs/day)	5 (7/11)	5	06/01/2020

5. Employment of the following persons as full-time Classified Personnel for Adult & Community Education as per Board Policy and negotiated agreement for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Ewing, Lucy	AE Admin Assistant	2nd 1	220 days + 11 holidays @ 8 hrs/day	4 (7/11)	10
McGurk, Casey	AE AA Receptionist	2 nd 1	239 days + 11 holidays @ 8 hrs/day	5 (7/11)	5

Neff, Andrea	Adult Ed AA	C	229 days + 11 holidays @ 6.5 hrs/day	4	33
Wolf, Taryn	AE AA Financial Aide Clerk	C	239 days + 11 holidays	5 (7/11)	13

6. Employment of the following persons as part time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Baisel, Deborah	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5
Barnhouse, Michael	Aide/Monitor	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	3
Beery, Norman	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	10
Bilinovich, Terez	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7
Birkes, Erin	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	4
Burkholder, Rick	Aide/Monitor	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6
Carter, Rebecca	Aide/Monitor	2nd 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6
Haskins, Jacob	Casual Labor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	4
Krites, Lesa	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	13
Moffitt, Melinda	Aide/Monitor	New 2	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	4
Myers, Shelly	Snack Shack Monitor	<i>New C</i>	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	3
Oser, Brenda	AE AA	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	13
Rutter, Christina	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	11
Spangler, Brian	Cashier	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7
Stephenson, Deborah	Aide/Monitor	<i>New C</i>	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	4
Ware, Darlene	Cashier	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	9
Woodward, Beth	PT Caf� Cook	<i>New C</i>	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	3
Yarman, Trina	Aide	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	10

7. Employment of the following persons as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2019-2020 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Horne, Robert	Casual Labor	New 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0	06/01/2020
McIntyre, Nick	Casual Labor	New 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0	06/01/2020
Rosenbaum, Kyle	Casual Labor	New 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0	06/01/2020

8. Employment of the following persons as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2020-2021 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Barnhouse, Michael	Casual Labor	2 of 2	Part time/hrly/as needed/per time sheets	I	2
Bowman, Trevor	Casual Labor	<i>New C</i>	Hrly/time shts as needed	I	5
Haley, Jason	Casual Labor	C	Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	8
Horne, Robert	Casual Labor	2 nd 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0
Johnson, Elizabeth	Casual Labor	2 of 2	Part time/hrly/as needed/per time sheets not to exceed 200 hrs. (asst. w/ placement, enrollment and retention for both HS and AE)	I	7
Long, Amber	Animal Care/Feeding	C	Hrly/time shts as needed	I	16
McIntyre, Nick	Casual Labor	2 nd 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0
O'Hearn, Celia	Animal Care/Feeding	<i>New C</i>	Part time/hrly/as needed/per time sheets	I	8
Rosenbaum, Kyle	Casual Labor	2 nd 1	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	0
Smith, Rocky	Casual Labor	C	Part time/hrly/as needed/per time sheets	I	6
Stephenson, Deb	Casual Labor	C	Part time/hrly/as needed/per time sheets up to 29.5 hrs/wk	I	4
Yarman, Trina	ECE/Preschool Duties	2 nd 1	Part time/hrly/as needed/per time sheets up to a maximum of 60 hrs	I	10

9. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Auble	Tammy	Adult Education Classified	I	15	\$15.49	07/01/20
Clevenger	Therese	Adult Education Classified	I	20	\$17.96	07/01/20
Clevenger	Therese	Office, Aspire, Adult Literacy, Literacy Ed, ESL, AE	Classified Office	15	\$15.60	07/01/20
Danner	Sara	Child Care Aide, Literacy Ed	Classified Aide	4	\$9.30	07/01/20
Pittman	Robbie	Child Care Aide, Literacy Ed	Classified Aide	4	\$9.30	07/01/20
Reichert	Sharon	Adult Education Classified	I	18	\$16.92	07/01/20
Reichert	Sharon	Office, Aspire, Adult Literacy, Literacy Ed, AE	Classified Office	15	\$15.60	07/01/20
Sears	Kathy	Adult Education Classified	I	8	\$12.60	07/01/20
Webster	Kassie	Child Care Aide, Literacy Ed	Classified Aide	3	\$9.20	07/01/20

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Various items from IT that are no longer working and will be disposed (copies available)

F. Approval to accept the following donations:

1. Box of engineering books from NobleTek for use in the Engineering Technologies program with an approximate value of \$500
2. Anesthetic monitoring machine from Cleveland Road Animal Hospital for use in Animal Care and Management with an approximate value of \$150

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

VI. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

1. Approval of the 2020-2021 Ohio ACTE Organizational Membership renewal at a cost of \$4,500 (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions **(Roll Call) (none)**

C. Documents and Materials **(Voice):**

1. Approval of the following job description (copies available):
 - a. AE Human Resource and Assessment Coordinator
2. Approval of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
6325	Revised	Procurement – Federal Grants/Funds
8210	Revised	School Calendar

Motion to approve Documents and Materials (Voice)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be held on Wednesday, June 24, 2020 via Zoom.
The meeting will begin at 7:30 p.m.**