



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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*Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!*

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, October 19, 2016  
7:30 P.M.  
Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the October 19, 2016 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partner
  - 1. Riceland Cabinet Corporation
- F. Student and Staff Recognition
  - 1. High School Staff Excellence Award  
Dannielle Black, Intervention Specialist/Tutor Teacher  
Crystal Douglass, Administrative Assistant for TRC  
Kevin Wilson, AE Industry Coordinator
  - 2. Dalton Student Recognition  
Katie Kelly, Early Childhood Education & Care, Student of the Month  
Autumn Mutko, Medical Assisting, Student of the Month  
Thad Shilling, Powerline Technologies, Achievement Award
  - 3. Smithville Student Recognition  
Daylea Durham, Early Childhood Education & Care, Student of the Month  
Colton Oldaker, Truck Mechanics, Student of the Month  
Garrett Carraway, Truck Mechanics, Perseverance Award  
Austin Robertson, Buildings & Grounds, Achievement Award

4. Ohio Connections Academy  
Elizabeth Ramsier, Early Childhood Education & Care, Student of the Month
5. Adult Education Student Recognition  
Lisa Wills, Dental Assisting, Exceptional Student of the Month

G. Motion to approve the minutes from the September 21, 2016 Regular Meeting **(Exhibit B) (Voice)**

H. Board Committee Reports **(Exhibit C)**

1. Communications, Community Relations & Retention Committee  
Chair: Janice Grim  
Asst. Chair: Sue Williams  
Staff Liaison: Kip Crain
2. Curriculum Committee  
Chair: Susie Lawson  
Asst. Chair: Janice Gallagher  
Staff Liaison: Jeff Schleich
3. Facilities Committee  
Chair: Frank Besancon  
Asst. Chair: Curt Denning  
Staff Liaison: Lynn Moomaw
4. Finance and Legislative Committee  
Chair: Susie Lawson  
Asst. Chair: Doug Stuart  
Staff Liaison: Mary Workman
5. Personnel Committee  
Chair: Greg Roadruck  
Asst. Chair: Kurt Steiner  
Asst. Chair: Doug Stuart  
Staff Liaison: Matt Brown
6. Student Services Committee  
Chair: Douglas Zook  
Asst. Chair: Philip Keener  
Staff Liaison: Matt Brown
7. Technology and Assessment Committee  
Chair: Don Noble  
Asst. Chair: Larry Acker  
Staff Liaison: Cheryl Boyer

I. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report (**Exhibit D**)
- B. Principal’s Report (**Exhibit E**)
- C. RAMTEC Update
- D. Permanent Improvement Levy
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Teacher In-service (counts as student contact day) and End of 1 <sup>st</sup> 9 Weeks	10/21/16	F	WCSCC	
Advisory Board Meeting and RAMTEC Ribbon Cutting Ceremony	10/27/16	Th	RAMTEC	4:45 p.m. Social 5:30 p.m. Ceremony
WCSCC Board of Education Meeting	11/16/16	W	G101/Board Room	7:00 p.m. reception/ 7:30 p.m. meeting

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for September 2016 (**Exhibit F**)
  - 2. Approval of the Financial Reports for September 2016 (**Exhibit G**)
  - 3. Approval of the October 2016 Five Year Forecast (**Exhibit H**)
  - 4. Approval of the FY17 Amended Appropriations (**Exhibit H**)
  - 5. Approval to accept the following donations:
    - a. 6 butcher block top work benches with locking drawers from LuK USA, Schaeffler Group for use in the Precision Machining program, valued at approximately \$1,800
    - b. 11 Wilton brand model 676 bench vises from LuK USA, Schaeffler Group for use in the Precision Machining program, valued at approximately \$450
    - c. Haas GT-20 lathe with Haas 300 bar feeder attachment from Bekaert-Contours for use in the Precision Machining program, valued at approximately \$40,000

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Resignation of Jennifer Rue, IT Media Instructor, from her Resident Educator Program Mentor contract due to still being in fourth year of the program, effective October 6, 2016
2. Rescind the 2016-2017 Adult Education contract approved on April 20, 2016 for Kevin Fields due to lack of enrollment
3. Approval of the updated Bargaining Unit members and Full-Time Certified Staff Seniority List effective October 19, 2016 (**Exhibit I**)
4. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting. Calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November.
5. Amend the previously approved contract for the following Certified Personnel for Adult & Community Education for the 2016-2017 school year, per completion of required coursework/semester hours:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Hardman	Charles	Adult Education Certified	IV	14	\$33.17	10/19/16

6. Employment of the following for 2016-2017 school year supplemental positions per the negotiated agreement:

<b>WCSCC RESIDENT EDUCATOR PROGRAM MENTORS</b>		
3.0% (of Class 1, Step 1 Base)	Jennifer Majka	
<b>EPEC CHAIR</b>		
1.5%	Deb McDonald	
<b>OTHERS</b>		
Parking Lot Monitor	\$12/hour	Jeff Mehling
HSTW CTE Integration Co-Chair	1.0%	Beverly Squirrell
HSTW CTE Integration Co-Chair	1.0%	Jennifer Majka

HSTW CTE Performance Chair	2.0%	Angela Ramsay
HSTW District Performance Chair	2.0%	Ashley Repp

7. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, effective 2016-2017 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Daniels-Koehler	Cheryl	Adult Education Certified	II	0	\$17.27	10/19/16
McClish	Tammy	Adult Education Certified	V	10	\$32.75	10/19/16
Middleton	Michael	Adult Education Certified	II	0	\$17.27	10/03/16
Stephens	Samantha	Adult Education Certified	II	0	\$17.27	10/10/16
Stephens	Samantha	Adult Education Certified	IV	6	\$26.19	10/10/16
Pozworski	Amy	Adult Education Certified	II	0	\$17.27	10/10/16

8. Employment of the following individual to substitute in area(s) indicated for the 2016-2017 year:

LAST	FIRST	TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE
Nussbaum	Connie	Practical Nursing	IV	11	\$30.36	09/28/16

9. Employment of the following certified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE
Davis	Allan	HS Academic/Career Tech	10/20/16

**B. Classified Employment**

- Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 19, 2016 (**Exhibit J**)
- Approval of the employment of the following persons as Classified Personnel, part time/as needed/per time sheets/per schedule for the 2016-2017 school year:

LAST	FIRST	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Squirrell	Beverly	Van Driver	0	\$17.27	10/20/16

- Employment of the following classified individuals to substitute in area(s) indicated for the 2016-2017 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE
Bauman	Natalie	Aide/Monitor	0	\$9.74	10/20/16
Bauman	Natalie	Food Service	2	\$10.34	10/20/16
Bauman	Natalie	AA	5	\$11.30	10/20/16

Dannemiller	Kristy	Food Service	2	\$10.34	10/20/16
Franklin	Susan	Aide/Monitor	0	\$9.74	10/20/16
Franklin	Susan	AA	5	\$11.30	10/20/16

C. Consultant Contracts (none)

D. Volunteers:

1. Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2016-2017 school year:

LAST	FIRST	BACKGROUND INFORMATION
Weber	Myron	Returning ABLE Volunteer; employed at Runion's Furniture/student
Wolck	Barbara	Returning ABLE Volunteer; employed at Books in Stock

*Motion to approve the Superintendent's Consent Agenda (Roll Call)*

**V. REGULAR AGENDA**

A. Grants and Agreements **(Roll Call)**

1. Approval of a membership to Ohio Technical Centers for 2016-2017 for a total of \$1,250
2. Approval to enter into an agreement with WQKT/WKVX for advertising during high school basketball game broadcasts (approximately 33 games) for a maximum total of \$1,452 to be paid from the Carl D. Perkins grant (copies available)

*Motion to approve Grants and Agreements (Roll Call)*

B. Resolution **(Roll Call)**

1. Approval of the following resolution regarding the purchase of electric service:

**A RESOLUTION AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL ELECTRIC SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO STARK COUNTY SCHOOLS COUNCIL OF GOVERNMENTS FOR THE BILLING PERIOD COMMENCING WITH THE JUNE 2017 BILLING CYCLE AND TERMINATING NO LATER THAN THE MAY 2020 BILLING CYCLE. (Exhibit K)**

*Motion to approve Resolution 1. (Roll Call)*

2. Approval of the following resolution regarding eFinancePlus through SunGard (copies available):

**NOW BE IT RESOLVED THAT THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION DOES HEREBY AGREE TO PARTICIPATE IN THE TRI-COUNTY COMPUTER SERVICES ASSOCIATION (TCCSA) SERVICES USING THE HOSTED EFINANCEPLUS APPLICATION FROM SUNGARD- K12. WE AGREE TO COMPLY WITH THE TERMS OF THE END USER LICENSE AGREEMENT (EULA) FROM SUNGARD-K12 AND ASSOCIATED LICENSING TERMS OF THE MANAGEMENT COUNCIL OF THE OHIO EDUCATION COMPUTER NETWORK (MCOECN) AGREEMENT WITH SUNGARD-K12. THIS PARTICIPATION AGREEMENT RESOLUTION OBSERVES THE TIMELINE ESTABLISHED WITHIN ROUND 2 OF THE STATE PROJECT.**

*Motion to approve Resolution 2. (Roll Call)*

C. Documents and Materials (Voice)

1. Approval of the following overnight field trip request (copies available):
  - a. *Approximately 25 students, 2 advisors, and 0 parents to attend*  
Skills USA  
Fall Leadership Conference  
Hyatt Regency Greater Columbus Convention Center – Columbus, OH  
November 3-4, 20165
2. Approval of the High School Practical Nursing Program Handbook (copy available)

*Motion to approve Documents and Materials (Voice)*

**VI. NEW BUSINESS (ROLL CALL)**

- A. Approval of the revised 2014-2017 Administrative Handbook (**Exhibit L**)

*Motion to approve Item A. (Roll Call)*

- B. Approval for payment of college fees to Stark State College for College Credit Plus coursework for the following three Business Entrepreneurship seniors for up to \$2,000.00 each: Shiann Frye, Colleen Schmale, and Kirsten Troyer

*Motion to approve Item B. (Roll Call)*

**VII. ITEMS OF DISCUSSION**

- A. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, November 16, 2016.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**