

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

July 20, 2022 Regular Board Meeting (Wednesday, July 20, 2022)

Generated by Andrea Roman on Thursday, July 28, 2022

Prior to the start of the meeting, the District Records Commission - Superintendent, and Treasurer - will meet to consider district records.

Meeting called to order at 7:30 PM

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by Vice President Doug Stuart at 7:30 p.m. on Wednesday, July 20, 2022 in the Career Center.

Call to Order - Pledge of Allegiance - Moment of Silence

ROLL CALL

Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

Brent Brown, TJ DeAngelis and Dan Stavnezer we unable to attend.

Motion to Approve the July 20, 2022 Agenda - Corrections - Additions - Deletions

Roll Call Vote to Approve the July 20, 2022 Board Agenda as presented/amended.

NEW BUSINESS

Addition of B. Approval of the Memo of Understanding between the Board of Education of the Wayne County Joint Vocational School District and the Wayne County Joint Vocational Education Association for RAMTEC Machining Technologies for the 2022-2023 and 2023-2024 School Year

Motion by Susie Lawson, second by Sue Herman.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

Public Participation/Introduction of Guests

Deb McDonald

Staff Recognition

Deb McDonald, Early Childhood Education and Care Instructor recognized as the Educator Rising National Teacher Leader of the Year.

BOARD MINUTES

Motion and then Voice Vote to Approve the June 22, 2022 Regular Meeting minutes.

Motion by Sue Herman, second by Greg Roadruck.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

SUPERINTENDENT'S REPORT

A. Director's Report

B. Principal's Report

C. Career Tech Program Board Reports

D. Updates on Superintendent's Advisory Committees

E. Update on Construction Projects - Superintendent and/or Director

F. Important Upcoming Dates and Times

| EVENT | DATE | DAY | LOCATION | TIME |
|----------------------------------|---------|-----|-----------------|-----------------------|
| Staff In-Service Day | 8/12/22 | F | WCSCC | 7:30 a.m. - 3:00 p.m. |
| Student/Parent Orientation | 8/15/22 | M | WCSCC | 1:00 p.m. - 6:00 p.m. |
| Convocation Day | 8/16/22 | T | WCSCC | 7:30 a.m. - 3:00 p.m. |
| WCSCC Board of Education Meeting | 8/17/22 | W | G101/Board Room | 7:30 p.m. Meeting |
| Labor Day - No School | 9/5/22 | M | | |
| Fair Day - No School | 9/12/22 | T | | |
| Teacher In-Service | 9/13/22 | W | WCSCC | 7:30 a.m. - 3:00 p.m. |

Motion and then Voice Vote to approve Superintendent's Report Items A.-F.

Motion by Sue Herman, second by Susie Lawson.
Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

TREASURER'S CONSENT AGENDA

- A. Approval of the Financial Reports for June 2022
- B. Approval of the List of Purchase Orders and Budgetary Check Register for June 2022
- C. Approval of the following Fund Transfer
 - 1. Approval of the following Fund Transfer for 2022-2023:

From:

001 General Fund \$1,000

To:

018-9600 Board/ADM Scholarship Fund \$1,000

Motion and then Roll Call Vote to approve Items A.-C. of the Treasurer's Consent Agenda.

Motion by Kurt Steiner, second by Philip Keener.
Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

SUPERINTENDENT'S CONSENT AGENDA

A. Certified Employment

- 1. Approval of the following resignation(s):

| NAME | POSITION | REASON | EFFECTIVE |
|---------------|------------------------------|-------------|-----------|
| Celia O'Hearn | Certified Teaching Assistant | Resignation | 7/1/22 |

- 2. Employment of the following for the 2022-2023 school year for supplemental positions per the negotiated agreement:

| Student Clubs | | |
|----------------------------------|------|-------------------|
| Key Club Advisor | 2.5% | Beverly Squirrell |
| National Honor Society | 2.5% | Jennifer Majka |
| Student Leadership Council | 5.0% | Kimberly Huffman |
| Diversity Club | 1.0% | Chris Seal |
| Student Ambassadors | 5.0% | Danielle Starlin |
| CTSO | | |
| FCCLA (Educators Rising) Advisor | 2.0% | Deb McDonald |
| FFA Advisor | 3.5% | Alexandria DeWitt |
| FFA Assistant | 1.5% | Ken Carraway |
| SkillsUSA Advisor | 3.5% | Warren Caskey |

| Student Clubs | | |
|--|-------------|---|
| SkillsUSA Assistant | 1.5% | Jessica Immel |
| BPA | 1.5% | Jennifer Rue |
| HOSA Advisor | 3.0% | Andy Nicholson |
| Department Chairs | | |
| Business, Technology/Engineering, Construction, Manufacturing, and Mechanics Dept. Chair | 6.0% | Alexandria DeWitt |
| Health, Education, and Public Services Dept. Chair | 6.0% | Angela Ramsay |
| Student Services Dept. Chair | 6.0% | Michelle Bower/Mat Schaefer (3.0%/3% Split) |
| Mathematics Dept. Chair | 6.0% | Amy Tietz |
| Science Dept. Chair | 6.0% | Dan Davis |
| Social Studies Dept. Chair | 6.0% | Theresa Morgan |
| English Dept. Chair | 6.0% | Brad Tietz |
| Others | | |
| HSTW Leader | 6.0% | Theresa Morgan |
| HSTW Assistant | 2.0% | Lori Bartel |
| Resident Educator Coordinator | 7.0% | Deb McDonald |
| LPDC Chair | 1.5% | Amy Tietz |
| Parking Lot Monitors | \$12/hr | Bruce Woodruff |
| Dean of Students | 8.0% | Bruce Woodruff |
| Banquets | \$100/Event | Peter Kerling/Mikayla Griffin |
| Breakfast Banquets | \$50/event | Peter Kerling/Mikayla Griffin |
| Yearbook Advisor | 2.5% | Jennifer Rue/Kayla Carraway (1.25%/1.25% Split) |
| Social Media Editor | 2.5% | Heather Lessiter |
| STAR | 1.0% | Heather Lessiter |
| EPEC Chair | 1.5% | Kimberly Huffman |

3. Employment of the following for the 2022-2023 school year for Extra Help Tutor supplemental positions per the negotiated agreement:

| NAME | STEP | HOURLY RATE |
|-----------------|-------------|--------------------|
| Donna Ehlert | 8 Masters | \$32.96 |
| Mat Schaefer | 1 Bachelors | \$22.06 |
| Alyssa Sleutz | 1 Bachelors | \$22.06 |
| Jennifer Smilan | 3 Bachelors | \$24.00 |
| Bev Squirrell | 7 Masters | \$31.70 |

4. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 year:

| NAME | SUBSTITUE TEACHING AREA(S) | EFFECTIVE DATE |
|------------------|---|-----------------------|
| C Ermal Allen | HS Academic/Career Tech Teacher | 7/20/22 |
| Jessica Artrip | HS Academic/Career Tech Teacher | 7/20/22 |
| Jeffrey Aultz | HS Academic/Career Tech Teacher | 7/20/22 |
| Terez Bilinovich | HS Career Tech Teacher - Cosmetology Only | 7/20/22 |
| Wilma Cheatham | HS Academic/Career Tech Teacher | 7/20/22 |
| Robbin Christman | HS Academic/Career Tech Teacher | 7/20/22 |
| Jesse Hamman | HS Academic/Career Tech Teacher | 7/20/22 |
| Tory Hardman | HS Academic/Career Tech Teacher | 7/20/22 |
| Brent Miller | HS Academic/Career Tech Teacher | 7/20/22 |
| John Miller | HS Academic/Career Tech Teacher | 7/20/22 |
| Nancy Neldon | HS Academic/Career Tech Teacher | 7/20/22 |
| Relda Smith | HS Academic/Career Tech Teacher | 7/20/22 |

| NAME | SUBSTITUE TEACHING AREA(S) | EFFECTIVE DATE |
|-----------------|---------------------------------|----------------|
| Michael Whitman | HS Academic/Career Tech Teacher | 7/20/22 |

5. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2022-2023 year:

| NAME | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|-----------------------|------------|-------|------|-------------|-----------|
| Jacquelyn Glendinning | HS Nursing | V | 17 | \$41.09 | 7/20/22 |
| Angela Howard | HS Nursing | IV | 16 | \$35.89 | 7/20/22 |
| Wanda Pfahler | HS Nursing | IV | 21 | \$40.40 | 7/20/22 |
| Kim Schreiber | HS Nursing | IV | 19 | \$39.23 | 7/20/22 |
| Samantha Stephens | HS Nursing | II | 0 | \$17.62 | 7/20/22 |
| Karen Wambach | HS Nursing | V | 12 | \$35.43 | 7/20/22 |
| Jody Widmer | HS Nursing | IV | 21 | \$40.40 | 7/20/22 |

6. Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

| NAME | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|--------------|--------------------------------|-------|----------------|--------------------------|-----------|
| Ryan Pearson | AE Certified LETA Commander | II | 20 (was 15) | \$31.43 (was \$27.11) | 7/1/22 |

7. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2022-2023 year:

| NAME | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|----------------|---|-----------|------|-------------|-----------|
| Sherry Domer | Instructor, Aspire, Adult Literacy, Literacy Ed | Masters | 1 | \$17.50 | 7/21/22 |
| Erica Ewing | Instructor, Aspire, Adult Literacy, Literacy Ed | Bachelors | 1 | \$15.50 | 7/21/22 |
| Lisa Grobmyer | Adult Education Certified Nursing Tutor | II | 0 | \$17.62 | 7/21/22 |
| Caleb McGuire | Adult Education Certified Nursing Instructor | IV | 9 | \$29.19 | 7/18/22 |
| Lorita Rambaud | Instructor, Aspire, Adult Literacy, Literacy Ed | Masters | 1 | \$17.50 | 7/21/22 |
| Tiffany Wong | Instructor, Aspire, Adult Literacy, Literacy Ed | Bachelors | 3 | \$16.50 | 7/1/22 |

8. Jenny Baechle, moved to Class 7, Step10 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2022-2023 school year

B. Classified Employment

1. Approval of the following resignation(s):

| NAME | POSITION | REASON | EFFECTIVE |
|----------------|-------------------|-------------|-----------|
| Brian Spangler | Cafeteria Cashier | Resignation | 6/10/22 |

2. Approval of the reimbursement of \$70 for bus driver re-certification expenses per submitted paid invoice report from Med Pro Group for Ohio Department of Education required exams for the following:

Holly Bowman
Jerry Gasser

3. Employment of the following persons as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2022-2023 school year:

| NAME | AREA | STEP | HOURLY RATE | EFFECTIVE |
|-----------------|------------|------|-------------|-----------|
| Holly Bowman | Bus Driver | 4 | \$20.76 | 8/17/22 |
| Nancy Brown | Van Driver | 6 | \$22.02 | 8/17/22 |
| Shannon Champer | Bus Driver | 1 | \$19.00 | 8/17/22 |
| Shawn Champer | Bus Driver | 1 | \$19.00 | 8/17/22 |
| Jerry Gasser | Bus Driver | 7 | \$22.68 | 8/17/22 |

| NAME | AREA | STEP | HOURLY RATE | EFFECTIVE |
|----------------|------------|------|-------------|-----------|
| Jessica Gasser | Bus Driver | 3 | \$20.15 | 8/17/22 |
| Kathy Keener | Bus Driver | 7 | \$22.68 | 8/17/22 |
| Rod Martell | Bus Driver | 3 | \$20.15 | 8/17/22 |
| Dave Paridon | Bus Driver | 4 | \$20.76 | 8/17/22 |
| Alan Ross | Bus Driver | 8 | \$23.36 | 8/17/22 |
| Elonit Saucedo | Bus Driver | 0 | \$18.67 | 8/17/22 |
| Jim Spurlock | Bus Driver | 5 | \$21.39 | 8/17/22 |

4. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2022-2023 year:

| NAME | SUB AREA | STEP | HOURLY RATE | EFFECTIVE |
|-------------------|--------------|------|-------------|-----------|
| Melnee Benfield | Aide/Monitor | 0 | \$9.93 | 7/20/22 |
| | Cashier/Cook | 2 | \$10.55 | 7/20/22 |
| | Admin. Asst. | 5 | \$11.53 | 7/20/22 |
| Katherine Mullins | Aide/Monitor | 0 | \$9.93 | 7/20/22 |
| | Cashier/Cook | 2 | \$10.55 | 7/20/22 |
| | Admin. Asst. | 5 | \$11.53 | 7/20/22 |

5. Employment of the following Classified individual(s) to substitute in area(s) indicated for the 2022-2023 school year:

| NAME | AREA | CLASS | STEP | HOURLY RATE | EFFECTIVE |
|--------------|------------------------|-------|------|-------------|-----------|
| Holly Eyster | School Nurse Assistant | II | 5 | \$20.18 | 7/20/22 |
| Joy Welch | School Nurse | III | 5 | \$23.05 | 7/20/22 |

C. Consultant Contracts - None

D. Volunteers - None

E. Approval to Remove from Inventory

1. Approval to remove the attached list of obsolete and/or broken items from inventory. They will be dismantles/recycled, when possible, or discarded

F. Approval of Donations

1. Donations from the following businesses for the Veterans Flag Park Project:

| DONOR | AMOUNT |
|--------------------|----------------|
| Wooster Elks Lodge | \$1,000 |
| | |
| TOTAL | \$1,000 |

Motion and then Roll Call vote to approve Items A.-F. of the Superintendent's Consent Agenda.

Motion by Susie Lawson, second by Ann Tschantz.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

REGULAR AGENDA

A. Grants and Agreements

1. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center
2. Approval to request services, choose vendors, and enter into contracts for Category 1&2 services such as managed wireless and Internet access to meet requirements of the Universal Service Fund/School and Libraries Division Program for the next funding year. The program, also known as "E-Rate", currently provides us with various discounts based on our enrollment, school setting status, and National School Lunch Program data.
3. Approval to accept a grant in the amount of \$3,000 from Orrville Area United Way for the Aspire Program

4. Approval of the Memo of Agreement for the contract to audit the Wayne County Schools Career Center for the fiscal period(s) 7/1/2021 through 6/30/2025, awarded to Julian and Grube, Inc. for annual costs of: FY22 \$18,200 / FY23 \$19,040 / FY24 \$19,880 / FY25 \$20,720.

Motion and then Roll Call Vote to approve Items 1-4 in Grants and Agreements.

Motion by Greg Roadruck, second by Don Noble.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

B. Resolutions

1. A resolution declaring that robots and related equipment necessary for the board's Robotics lab can be obtained only from a single source, and authorizing the purchase of the robots and related equipment from IST Ohio (copies available at the meeting or see attachments)

A RESOLUTION DECLARING THAT ROBOTS AND RELATED EQUIPMENT NECESSARY FOR THE BOARD'S ROBOTICS LAB CAN BE OBTAINED ONLY FROM A SINGLE SOURCE, AND AUTHORIZING THE PURCHASE OF THE ROBOTS AND RELATED EQUIPMENT FROM IST OHIO. WHEREAS, this Board has determined it to be necessary and desirable to procure robots and related equipment in order to upgrade the current equipment at the robotics lab and in order to enhance the quality of the education provided by the Board relevant to the robotics and automation program; and WHEREAS, the robots and related equipment must match the current equipment located in the robotics lab; and WHEREAS, the Board has determined that the FANUC Robot is the only compatible equipment that matches the current robotics lab equipment; and WHEREAS, this Board has determined that IST Ohio is the only source from which the robots and related equipment are available and may be acquired. NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne County Schools Career Center, County of Wayne, Ohio, two-thirds of all of its members concurring, that that:

Section 1. Finding of Single Source. For the aforesaid reasons, this Board hereby finds, determines and declares that IST Ohio is the single source from which the robots and related -2- Equipment are available and can be acquired and authorizes the purchase of the equipment in accordance with Section 3313.46(B)(2) of the Revised Code.

Section 2. Approval of Purchase. The Treasurer is authorized and directed to issue a purchase order in an amount not to exceed \$199,980.00 for the purchase of the robots and related equipment.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other Board officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

2. A resolution affirming a purchase order issued to NPI Audio Visual Solutions Inc.

A RESOLUTION AFFIRMING A PURCHASE ORDER ISSUED TO NPI AUDIO VISUAL SOLUTIONS INC. WHEREAS, Purchase Order No. 22000117 (the "Purchase Order") was issued on behalf of the Board to NPI Audio Visual Solutions Inc. (the "Vendor") in the amount of \$61,129.01 for the purchase of equipment for the Board's Interactive Media Program; and WHEREAS, the Board solicited quotes but did not solicit sealed bids or proposals for the equipment purchase; and WHEREAS, the equipment that was purchased and the availability of vendors was such that solicitation of sealed bids or proposals and price negotiations would not have resulted in a savings to the Board; and WHEREAS, the Board desires to confirm and ratify the issuance of the Purchase Order, the method by which pricing was solicited, and all actions previously taken in the issuance of the Purchase Order on behalf of this Board. NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne County Schools Career Center, County of Wayne, Ohio, that:

Section 1. Affirmation of Purchase Order. For the aforesaid reasons, this Board hereby finds, determines and declares that the equipment that was purchased and the availability of vendors was such that solicitation of sealed bids or proposals and price negotiations for the equipment -2-C:\Users\msagone\Documents\Resolution Affirming Single Source Purchase (NPI).DOC purchase would not have resulted in a savings to the Board, and the Board affirms the issuance of the Purchase Order and the purchase from the Vendor and waives any Board policy that would have required the solicitation of sealed bids or proposals.

Section 2. Approval and Execution of Related Documents. The President or Vice President and Treasurer of this Board and the Superintendent, or such other Board officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate to carry out this Resolution.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

3. A resolution affirming a purchase order issued to Buckeye Educational Systems and the purchase from the vendor as a single source purchase

A RESOLUTION AFFIRMING A PURCHASE ORDER ISSUED TO NPI AUDIO VISUAL SOLUTIONS INC. WHEREAS, Purchase Order No. 22000117 (the "Purchase Order") was issued on behalf of the Board to NPI Audio Visual Solutions Inc. (the "Vendor") in the amount of \$61,129.01 for the purchase of equipment for the Board's Interactive Media Program; and WHEREAS, the Board solicited quotes but did not solicit sealed bids or proposals for the equipment purchase; and WHEREAS, the equipment that was purchased and the availability of vendors was such that solicitation of sealed bids or proposals and price negotiations would not have resulted in a savings to the Board; and WHEREAS, the Board desires to confirm and ratify the issuance of the Purchase Order, the method by which pricing was solicited, and all actions previously taken in the issuance of the Purchase Order on behalf of this Board. NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne County Schools Career Center, County of Wayne, Ohio, that:

Section 1. Affirmation of Purchase Order. For the aforesaid reasons, this Board hereby finds, determines and declares that the equipment that was purchased and the availability of vendors was such that solicitation of sealed bids or proposals and price negotiations for the equipment - 2 - C:\Users\msagone\Documents\Resolution Affirming Single Source Purchase (NPI).DOC purchase would not have resulted in a savings to the Board, and the Board affirms the issuance of the Purchase Order and the purchase from the Vendor and waives any Board policy that would have required the solicitation of sealed bids or proposals.

Section 2. Approval and Execution of Related Documents. The President or Vice President and Treasurer of this Board and the Superintendent, or such other Board officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate to carry out this Resolution.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion and then Roll Call Vote to approve Items 1-3 in Resolutions.

Motion by Susie Lawson, second by Sue Herman.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

C. Documents and Materials

1. Approval of the following job descriptions:

- a. AA - Director of Operations
- b. AE AA Financial Aide Clerk
- c. AE Aspire Coordinator
- d. Mental Health Counselor

- 2. Approval of the Memo of Understanding with Encompass Christian Counseling to provide school-based mental health services, specifically Case Management at WCSCC
- 3. Approval of the revised Adult & Community Education Employee Handbook
- 4. Approval of the Certificate of Records Disposal

Motion and then Voice Vote to approve Items 1-4 in Documents and Materials.

Motion by Greg Roadruck, second by Sue Herman.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

NEW BUSINESS

- A. Approval to give Dr. Kip Crain, Superintendent and/or Lynn Moomaw, Director of Operations the authority to sign change orders up to \$20,000 during the WCSCC Lab/Office Renovation process
- B. Approval of the Memo of Understanding between the Board of Education of the Wayne County Joint Vocational School District and the Wayne County Joint Vocational Education Association for RAMTEC Machining Technologies for the 2022-2023 and 2023-2024 School Year

Motion and then Roll Call Vote to approve Item A & B . in New Business.

Motion by Kurt Steiner, second by Don Noble.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

ITEMS OF DISCUSSION

- A. Appoint Delegate and Alternate to OSBA Capital Conference. Don Noble, Delegate and Mike Davis, Alternate.
- B. First reading of the following revised/new/deleted board policies

| NUMBER | STATUS | TITLE |
|--------|---------|---------------------|
| po6423 | Revised | Use of Credit Cards |

- C. Board Discussion - Doug Stuart, Greg Roadruck and several staff represented Wayne County Schools Career Center at the annual Orrville Area Chamber of Commerce awards dinner, held at the Gish barn on Tuesday, June 21, 2022.

MOTION TO ADJOURN

Motion and then Voice Vote to Adjourn at 8:06 p.m.

Motion by Sue Herman, second by Lisa Gwin.

Motion Carried

Yes: Mike Davis, Lisa Gwin, Sue Herman, Philip Keener, Susie Lawson, Don Noble, Greg Roadruck, Kurt Steiner, Doug Stuart, Ann Tschantz

President

Treasurer