



Kip Crain, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Prior to the start of the meeting, the District Records Commission – Board President, Superintendent, and Treasurer – will meet to consider district records.

**Wednesday, August 18, 2021
7:30 P.M.
Agenda (Exhibit A)**

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the August 18, 2021 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the July 21, 2021 Regular Meeting **(Exhibit B) (Voice)**
- F. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit C)**
- B. Principal’s Report **(Exhibit D)**
- C. Safety Protocol Update / County Vaccinations
- D. Permanent Improvement Levy Renewal
(November Levy, Chairs Noble & Steiner)

E. OACTE Updates

F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Labor Day – No School	9/6/21	M		
Fair Day – No School	9/13/21	M		
Waiver Day – No School	9/14/21	T		
Community Appreciation Day	9/18/21	S	WCSCC	11 a.m. – 3:00 p.m.
WCSCC Board of Education Meeting	9/22/21	W	G101/Board Room	7:30 p.m. Regular Meeting

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for July 2021 **(Exhibit E)**
2. Approval of the Financial Reports for July 2021 **(Exhibit F)**

Motion to approve the Treasurer’s Consent Agenda (Roll Call)

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval for all part-time bargaining unit staff who attend Convocation Day on

August 11, 2021 to receive up to 5 hours of pay at their regular rate of pay, per time sheets, for Public School Works Training and morning sessions

2. Revision to the resignation of Michael Morabito, Graphic Design & Photography Instructor, for the purpose of retirement effective at the end of the day on August 31, 2021 *(was September 1, 2021)*
3. Natthaphon Bunphithak, moved to Class 3, Step 16 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
4. Dawn Gummo, moved to Class 7, Step 10 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
5. Employment of the following for the 2021-2022 school year as supplemental positions per the negotiated agreement:

WSCC RESIDENT EDUCATOR/PROGRAM MENTORS	
3.0% (of Class 1, Step 1 Base)	Dan Davis
3.0% (of Class 1, Step 1 Base)	Kimberly Huffman
3.0% (of Class 1, Step 1 Base)	Jennifer Majka
3.0% (of Class 1, Step 1 Base)	Kelly Miller
3.0% (of Class 1, Step 1 Base)	Linda Plybon
3.0% (of Class 1, Step 1 Base)	Angela Ramsay
3.0% (of Class 1, Step 1 Base)	Jennifer Rue
3.0% (of Class 1, Step 1 Base)	Beverly Squirrell
3.0% (of Class 1, Step 1 Base)	Amy Tietz
3.0% (of Class 1, Step 1 Base)	Liala Zimmerman

6. Employment of the following personnel as Extra Help Tutors for the 2021-2022 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Allen	Char	5 Masters	\$29.19
Bower	Michelle	0 Masters	\$23.27
Ehlert	Donna	8 Masters	\$32.96
Plybon	Linda	4 Masters	\$27.93
Schaefer	Mathew	1 Bachelors	\$22.06
Smilan	Jennifer	2 Bachelors	\$23.03
Squirrell	Beverly	6 Masters	\$30.44

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2021-2022 school year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Pfahler	Wanda	School Nurse	IV	20	\$40.40	08/18/21

8. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Bernhart	Erin	Adult Education Certified	IV	10	\$30.06	08/18/21
Darr	Wade	Adult Education Certified	IV	4	\$25.17	08/01/21
Sheipline	Daniel	Adult Education Certified	II	11	\$24.08	08/01/21

9. Employment of the following Certified Personnel for Adult & Community Education, full-time, regularly scheduled, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2021-2022 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Mobley	Laurie	Adult Education Certified minimum of 840 hours per fiscal year	III	10	\$26.72	08/18/21

B. Classified Employment

1. Approval for all part-time bargaining unit staff who attend Convocation Day on August 11, 2021 to receive up to 5 hours of pay at their regular rate of pay, per time sheets, for Public School Works Training and morning sessions.
2. Revision to the employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2021-2022 school year:

LAST	FIRST	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Moffitt	Melinda	AA IT-TRC	New 1	214 days + 10 holidays (prorated from 225 days + 11 holidays) <i>(was 225 days + 11 holidays)</i>	2 (7/11)	5	07/26/2021
Wagner	John	Custodian	New 1	229 days + 10 holidays (prorated from 12 month) <i>(was 12 month)</i>	3 (7/11)	7	08/02/2021

3. Employment of Julie Underwood as a substitute Administrative Assistant and Aide/Monitor at a rate of \$12.60/hour per Step 8 of the Classified Substitute Hourly Wage Scale effective 8/13/2021
4. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2021-2022 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Dressler, Ronald	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Various items from IT to be removed from inventory and sent to Buildings & Grounds for recycling (copies available)

F. Approval of the following donations:

1. Donations received from the following business/organizations for the WCSCC Drug Free Club Program:

BUSINESS	LEVEL	AMOUNT
The Wooster Brush Company	Silver	\$1000
	TOTAL	\$1,000

Motion to approve the Superintendent’s Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval of the revisions/additions to the 2021-2022 Staff Resource Manual (copies available at the meeting)
2. Approval of the 2021-2022 Employment Services Contract with the Tri-County Educational Service Center (copies available)
3. Approval of an Affiliation Agreement with Twin Springs Medical Center for clinical learning experiences (copies available)
4. Approval of an Affiliation Agreement with Copley Health Care for clinical learning experiences (copies available)
5. Approval of an Affiliation Agreement with Southern Health Partners, Inc. for clinical learning experiences (copies available)
6. Approval of an Affiliation Agreement with Bloomington Medical Services Community Healthcare for clinical learning experiences (copies available)
7. Approval to request services, choose vendors, and enter into contracts for Category 1 & 2 services such as managed wireless and Internet access to meet requirements of the Universal Service Fund/School and Libraries Division Program for the next funding year. The program, also known as “E-Rate”, currently provides us with various discounts based on our enrollment, school setting status, and National School Lunch Program data.

8. Approval of a Memo of Understanding with The Counseling Center of Wayne and Holmes Counties for the 2021-2022 school year for securing the services of a professional counselor/therapist to provide behavioral healthcare services effective 8/1/2021-7/31/2022. Billed on a quarterly basis at a rate of \$14,360, for a total annual amount of \$57,440 (copies available)
9. Approval of a three year Standard Rental Service Agreement contract with Cintas (copies available)
10. Approval of a School Resource Officer (SRO) agreement with the Wayne County Commissioners (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. Resolution with the Stark County Schools' Council Cooperative advertising and receiving bids for integrated school bus units (**Exhibit G**)

Motion to approve Resolution 1. (Roll Call)

C. Documents and Materials (Voice)

1. Approval of the WCSCC Practical Nursing & Patient Care Technology Faculty Handbook (copies available)
2. Approval of the WCSCC AE Law Enforcement Training Academy Student Handbook Program Addendum (copies available)
3. Approval of the WCSCC AE Nurse Aide (NATCEP) Student Handbook Program Addendum (copies available)
4. Approval of the Certificate of Records Disposal (WCSCC Destroy Document) (copies available)
5. Approval of the following job descriptions (copies available):
 - a. AA Student Services
 - b. AA Student Intervention
6. Approval of the Memo of Understanding for Riley Poling, Long-term Sub (copies available)
7. Approval of the Memo of Understanding for Business Entrepreneurship Evaluations with Association (copies available)
8. Approval of Safety Protocols as recommended by Safety Protocol Task Force (copies available)

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the revised Classified Substitute Handbook (**Exhibit H**)

Motion to approve Item A. (Roll Call)

- B. Approval of the revised Certified Substitute Handbook (**Exhibit I**)

Motion to approve Item B. (Roll Call)

- C. Approval of the revised Classified Substitute Hourly Rates (**Exhibit J**)

Motion to approve Item C. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee) (**Roll Call**)

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be Wednesday, September 22, 2021 in G101/Board Room.
The meeting will begin at 7:30 p.m.**