



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

518 West Prospect Street  
Smithville, Ohio 44677

High School: 330-669-7000  
High School Fax: 330-669-7001  
Adult Education: 330-669-7070  
Adult Ed Fax: 330-669-7071  
Website: [www.wcsc.org](http://www.wcsc.org)

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION REGULAR MEETING**  
**(To be held via Zoom in lieu of the Governors orders restricting meetings of more than 10 people**  
**during the COVID-19 Pandemic)**

**Wednesday, March 17, 2021**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the March 17, 2021 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Student and Staff Recognition

- 1. High School Staff Excellence Awards  
Deborah Baisel, Diesel Technologies Aide  
Michael Barnhouse, Welding Technologies Aide  
Dan Davis, Science Instructor

Maintenance and Custodial Staff:

Don Lingle, Maintenance  
Tom Smith, Maintenance  
Matt Bottomley, Custodian  
Yvette Dalessandro, Custodian  
Lottie Peters, Custodian  
Sharon Tackett, Custodian  
Chrissy Cooper, Part-Time Custodian  
John Wagner, Part-Time Custodian

- 2. Chippewa Student Recognition  
 Andrew Bertsch, Powerline Technologies, WCSCC Student of the Month  
 Andrea Clements, Early Childhood Education and Care, WCSCC Student of the Month  
 Juan Carlos Vicente Lopez, Jr, Ag Mechanics, WCSCC Perseverance Award  
 Alivia Tanner, Cosmetology, WCSCC Achievement Award
- 3. Waynedale Student Recognition  
 Karissa Yoder, Business Entrepreneurship, WCSCC Student of the Month  
 Maria Gingerich, Practical Nursing, WCSCC Student of the Month  
 Sylvia Harrold, Practical Nursing, WCSCC Perseverance Award  
 Brianna Hershberger, Hospitality, WCSCC Achievement Award
- 4. Adult Education Staff Excellence Awards  
 Suzette Best, Medical Assisting Instructor
- 5. Adult Education Student Recognition  
 Kaitlyn Perry, Medical Assisting

- F. Motion to approve the minutes from the February 17, 2021 Regular Meeting (**Exhibit B**) (**Voice**)
- G. Executive Session (if needed) (**Roll Call**)

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report (**Exhibit C**)
- B. Principal’s Report (**Exhibit D**)
- C. Safety Protocol Update
- D. School Calendar – Internal Date Changes
- E. Permanent Improvement Levy Renewal
- F. Presentation on Leadership Development Program for Administration – for up to 10 Administrators and Staff at \$200 Each
- G. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Spring Break	3/29-4/2/21	M F		
Waiver Day	4/19/21	M		
WCSCC Board of Education Meeting	4/21/21	W	Zoom/G101	7:30 p.m.

*Motion to approve Superintendent’s Report (Voice)*

### III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

#### A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2021 **(Exhibit E)**
2. Approval of the Financial Reports for February 2021 **(Exhibit F)**
3. Approval of the 2021-2022 Student Activity Account (SAA) Budgets as proposed per the SAA Account Portfolio (copies available)
4. Approval of the 2021-2022 Rotary Account Budgets as proposed per the Rotary Account Portfolio (copies available)

*Motion to approve the Treasurer's Consent Agenda (Roll Call)*

### IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

#### A. Certified Employment

1. Resignation of Michael Morabito, Graphic Design & Photography Instructor, for the purpose of retirement effective at the end of the day on September 1, 2021
2. Resignation of Kenneth Carraway, Ag Mechanics Instructor, effective at the end of the day on August 8, 2021
3. Resignation of Otto Simmerman, AE Trade & Industry Instructor, effective February 10, 2021
4. Approval for the sponsorship and support of Daniel Davis for the Byrl R. Shoemaker CTE Institute 2021-2022 at a cost of approximately \$1,000

5. Elizabeth Urbach, English Instructor, moved to Class V, Step 10 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2021-2022 school year
6. Employment of Thomas Tyler for June 2-4, 2021 for Manufacturing Camp at \$32.76 per hour/supplemental/as needed/per time sheets, not to exceed 17.25 hours, to be paid for with the grant from the Gene Haas Foundation that was board approved October 21, 2020
7. Approval of 3 extended days at the 2020-2021 daily rate for June 2-4, 2021 for Manufacturing Camp, to be paid for with the grant from the Gene Haas Foundation that was board approved October 21, 2020, for the following:

NAME	DAILY RATE
Marty Stoller	\$329.75

8. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Crabb	Michele	Adult Education Certified	V	13	\$36.51	03/17/21

- B. Classified Employment (none)
- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory
  1. Various items from IT that will be taken to Buildings and Grounds for dismantling and recycling (copies available)
- F. Approval to accept the following donations:
  1. Donation of 14 polo shirts from People to People Ministries to be used for student dress code purposes with an approximate value of \$140
  2. \$2,140 from Wooster Kiwanis for the WCSCC Key Club Food Pantry

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

- A. Grants and Agreements (**Roll Call**)
  1. Approval to accept a renewal grant in the amount of \$30,000 from the Orrville Area United Way for the Aspire program

2. Approval of a Memorandum of Agreement with the Orrville Area United Way (copies available)
3. Approval of a Sustaining Partner membership to Main Street Wooster, Inc. for 2020-2021 at a cost of \$500 (copies available)

***Motion to approve Grants and Agreements (Roll Call)***

**B. Resolutions (Roll Call)**

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor **(Exhibit G)**

***Motion to approve Resolution 1. (Roll Call)***

**C. Documents and Materials (Voice)**

1. Approval of the 2021-2022 School Year Calendar with internal date revisions **(Exhibit H)**
2. Approval of the following off campus/in person field trips:

- a. **SkillsUSA**  
SkillsOhio State Championships  
Various Programs and Sites  
April 6-24, 2021

*Approximately 1 student, 1 advisor, and 0 parents to attend*  
**4/6/21 and 4/13/21 Auto Technologies**  
Eastland Career Center – Groveport, OH  
School Van

*Approximately 1 student, 1 advisor, and 0 parents to attend*  
**4/15/21 Cosmetology**  
Great Clips Training Center – Dublin, OH  
School Van

*Approximately 1 student, 1 advisor, and 0 parents to attend*  
**4/24/21 American Diesel Training Centers**  
Columbus, OH  
School Van

3. Approval of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
6114	Revised	Cost Principles – Spending Federal Funds
6325	Revised	Procurement – Federal Grants/Funds

*Motion to approve Documents and Materials (Voice)*

**VI. NEW BUSINESS (ROLL CALL) (none)**

**VII. ITEMS OF DISCUSSION**

A. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be Wednesday, April 21, 2021 via Zoom.  
The meeting will begin at 7:30 p.m.**